

4

**APPROVAL OF
PREVIOUS
MINUTES**



Corporation of the Municipality of Calvin

REGULAR MEETING OF COUNCIL

MINUTES

Date: January 28, 2025

Time: 6:00 p.m.

1355 Peddlers Drive, Calvin, ON

Attendance: Councillors Grant, Manson, Latimer (Teams). Mayor Gould, PW Superintendent Carr, CAO Maitland, Deputy Clerk Araujo, Fire Chief Labreche (Teams)

Regrets: Councillor Moreton

Guests: D. Decaire and C. Greco (BDO) S. Aiken-(Knight Piesold)

1. CALL TO ORDER

Resolution Number: 2025-20

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT this January 28th Regular Meeting of Council be called to order @ 6:01 p.m. noting that quorum has been achieved. Councillor Moreton sends his regrets and provided a Proxy Vote to Councillor Latimer for Closed Session only.

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: 2025-21

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST – NONE

4. APPROVAL OF PREVIOUS MEETING MINUTES

Resolution Number: 2025-22

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of January 14, 2025 be approved as presented and circulated.

Result: Carried

5. DELEGATIONS TO COUNCIL - NONE

6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS

6.1 CAO Report 09-2025 – Council Remuneration – additional information

Resolution Number: 2025-23

Moved By: Councillor Manson

Seconded By: Councillor Latimer

That the CAO report to Council 09-2025 having been received by Council by email on January 14th, 2025, and discussed at the January 14th, 2025 Regular Meeting of Council, but not filed in the official meeting package of that day, be entered into the record. No other action is required.

Result: Carried

6.2 DNSSAB Housing Targets Calvin-Deferred to presentation to council - March 25, 2025

6.3 Ministry of Municipal Affairs - Proposed Changes Municipal Accountability Act, 2024

Resolution Number: 2025-24

Moved By: Councillor Latimer

Seconded By: Councillor Manson

WHEREAS, Council for the Corporation of the Municipality of Calvin having received correspondence from the Ministry of Municipal Affairs and Housing dated January 12th, 2025, regarding Municipal Accountability Act-to strengthen the Municipal Code of Conduct. Codes of Conduct from the Association of the Municipalities of Ontario and the Ontario Government News release, dated December 12th, 2024,
NOW THEREFORE be it resolved that it discuss the proposed legislation and determined no response on our part is required to the Minister.

Result: Carried

7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

- 7.1 City of North Bay's Household Hazardous Waste Program - 2025 fees and 2024 usage
- 7.2 City of Aylmer-Motion to Oppose Provincial Legislation on Cycling Lanes
- 7.3 Town of Plympton-Wyoming-Support Resolution - Property Taxation Implications
- 7.4 North Bay Parry Sound District Health Unit Meeting-January 22, 2025
- 7.5 North Bay -Mattawa Conservation Authority follow up to Mayor's Jan 5, 2025 email
- 7.6 MPAC Municipal Partnership Report 2024
- 7.7 Proposed regulation regarding Minister's Permit and Review powers under the Conservation Authorities Act
- 7.8 Inspector General of Policing Memorandum-Changes to the Community Safety and Policing Act 2019
- 7.9 FONOM Executive Award-Call for Nominations
- 7.10 City of Peterborough- Bill 242, Safer Municipalities Act, 2024
- 7.11 Bonfield Public Library -2024 Year in review

Resolution Number: 2025-25

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby received the Consent Agenda Items as presented.

Result: Carried

8. ADMINISTRATIVE MATTERS:

8.1 Updated Landfill Capacity Review – Knight Piesold

Resolution Number:2025-26

Moved by: Councillor Grant

Seconded by: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the Knight Piesold Consulting Report entitled "Calvin Township -Updated Landfill Capacity Review 2024".

Result: Carried

8.2 2023 Audit Presentation - BDO

Resolution Number: 2025-27

Moved by: Councillor Manson

Seconded by: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the draft financial statements for the fiscal year 2023 as presented.

Result: Carried

8.3 CAO Report 11-2025 Education and Information Sessions, Council and Public

Resolution Number: 2025-28

Moved by: Councillor Latimer

Seconded by: Councillor Manson

BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the CAO report entitled CAO Report CA011-2025-Education and Information Sessions, Council and Public for Information purposes.

Result: Carried

8.4 Alzheimer's Society Correspondence – Proclamation and Flag Raising Ceremony

Resolution Number: 2025-29

Moved by: Councillor Manson

Seconded by: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Calvin received correspondence from the Alzheimer's Society, dated Dec 17th, 2024, and was received in the office on January 12th, 2025.

Result: Carried

8.5 CAO Report 10-2025 to Council-2025 FONOM Conference

Resolution Number: 2025-30

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin does hereby receive report CAO Report 10-2025 for information purposes; and FURTHER THAT the Council for the Corporation of the Municipality of Calvin authorizes the participation of three (3) Councillors and two (2) Staff at the FONOM Conference 2025.

Result: Carried

8.6 - AMO Launches Public Awareness Campaign in Advance of Potential Election

Resolution Number: 2025-31

Moved by: Councillor Mayor Gould

Seconded by: Councillor Manson

WHEREAS, with a potential provincial election in 2025, Council for the Corporation of the Municipality of Calvin joins municipal governments across Ontario in calling for provincial action and partnership to help them deliver a high quality of life to all Ontarians.

NOW THEREFORE be it resolved that staff be directed to release the attached communication to local and regional media outlets.

AND FURTHER THAT The Corporation of the Municipality of Calvin supports AMO's public messaging campaign and will participate in posting AMO's messages.

Result: Carried

8.7 Interim Tax Rates for the Year 2025

Resolution Number: 2025-32

By-Law 2025-07

Moved by: Councillor Grant

Seconded by: Councillor Latimer

WHEREAS Section 317(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the Council of a local municipality may, before the adoption of the estimates for the year, pass a by-law levying amounts, as specified in the by-law, on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 317(3)(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the amount to be levied under subsection (1) is restricted in that the amount levied on a property shall not exceed 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS Section 317(4)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the amounts levied under Section 317(1) shall be levied on the assessment according to a preliminary assessment roll provided by the assessment corporation for that purpose;

AND WHEREAS Section 350(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that where taxes are owed in respect of any land occupied by a tenant, the Treasurer may give the tenant

notice in writing requiring the tenant to pay the rent in respect of the land to the Treasurer as it becomes due up to the amount of the taxes due and unpaid plus costs, and the tenant shall comply with such notice;

AND WHEREAS the Council of the Municipality of Calvin deems it appropriate to provide such interim levy on the assessment of property in this municipality;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin will approve this 2025-07 By-Law being a By-Law to provide Interim Tax Rates for the Year 2025.

Result: Carried

8.8 Tax Rates 2025

Resolution Number: 2025-33

By-Law 2025-08

Moved by: Councillor Manson

Seconded by: Councillor Latimer

WHEREAS The Corporation of the Municipality of Calvin is required to establish tax ratios pursuant to Section 308 of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended (herein referred to as the "Act");

AND WHEREAS the tax ratios set out below establish the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the *Assessment Act*, R.S.O. 1990, c. A.31, as amended and Regulations thereto;

NOW THEREFORE the Council of the Corporation of the Municipality of Calvin hereby enacts as follows:

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin will approve this 2025-08 By-Law being a By-Law to set Tax Ratios for the Municipality of Calvin for the Year 2025. To be read and passed in open council on this 28th day of January, 2025.

Result: Carried

8.9 Agreement between Minister of Natural Resources and the Forestry (Forest Fire Management Renewal Agreement)

Resolution Number: 2025-34

By-Law 2025-05

Moved by: Councillor Manson

Seconded by: Councillor Latimer

WHEREAS THE MUNICIPAL ACT S.O 2001, c.25 authorizes municipalities to enter into an agreement, AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it expedient to renew the agreement for a five (5) year period beginning April 1st, 2025, with a review prior to March 31st, 2030, with respect to the prevention, control and extinguishment of fires within the limits of the Municipality and the Unincorporated Territory (as defined in the agreement)

NOW THEREFORE THE Council of the Municipality accepts the attached renewal as follows:

That the Mayor/Deputy Mayor and the CAO are designated as officers and are authorized to execute an agreement on behalf of the Corporation of the Municipality of Calvin.

That the agreement be hereto attached and form part and parcel of this by-law

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin approves this By-Law 2025-05 being a By-Law to accept the Forest Fire Management Renewal Agreement for a five (5) year period beginning April 1st, 2025, with a review prior to March 31st, 2030.

Read and passed in open council on this 28th day of January, 2025.

Result: Deferred

9 AGENCIES, BOARDS, COMMITTEES- Councillor Reports

9.1 North Bay Mattawa Conservation Authority – Councillor Moreton – Report included

9.2 East Nipissing Planning Board- Councillor Grant - No Report

9.3 Physician Recruitment -Mayor Gould Feb 14, 2025 - No Report

9.4 OPP Detachment Board - Councillor Grant - No Report

9.5 Canadian Ecology Centre – Mayor Gould – Verbal Report

Resolution Number: 2025-35

Moved By: Councillor Manson

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the Agencies, Board, Committee verbal reports and/or Minutes provided by Council members at this meeting.

Result: Carried

10. CLOSED MEETING

Resolution Number: 2025-36

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move into Closed Session at 8:49 p.m. to discuss:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))

Result: Carried

11. RETURN TO OPEN SESSION

Resolution Number: 2025-37

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move back into Open Session at 9:16 p.m. and report that it discussed:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))

AND FURTHER report that Councillor Grant Declared at Conflict of Interest once the Closed Meeting was opened, left the premises and did not return.

Result: Carried

12. CONFIRMATORY BY-LAW

By-Law # 2025-09

Resolution Number: 2025-38

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT By-Law 2025-09 being a By-Law to confirm the proceedings of Council be approved.

Result: Carried

12. ADJOURNMENT

Resolution Number: 2025-39

Moved By: Councillor Latimer

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @9:20 p.m.

Result: Carried



Corporation of the Municipality of Calvin

SPECIAL MEETING OF COUNCIL

MEETING SUMMARY

Date: FEB 03, 2025

Time: 9:45 A.M.

1355 Peddlers Drive, Calvin, ON

Attendance: Councillors Latimer, Manson (PHONE), Councillor Moreton, Mayor Gould, CAO Maitland
Regrets with a Conflict of Interest Declared: Councillor Grant

1. CALL TO ORDER

Resolution Number: 2025-40

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT this Feb 03, 2025 Special Meeting of Council be called to order @9:50 a.m. with quorum achieved and noting that Councillor Grant sends his regrets and has declared a Conflict of Interest with the matters before us today.

Result: Carried

2. APPROVAL OF AGENDA

Resolution Number: 2025-41

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST – Councillor Grant

4. CLOSED MEETING

Resolution Number: 2025-42

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move into Closed Session @ 9:52 a.m. to discuss:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))

Result: Carried

11. RETURN TO OPEN SESSION

Resolution Number: 2025-43

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move back into Open Session @10:40 a.m. and report that it discussed:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s.239(2)(f))

Result: Carried

12. CONFIRMATORY BY-LAW

By-Law # 2025-10

Resolution Number: 2025-44

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT By-Law 2025-10 being a By-Law to confirm the proceedings of Council be approved.

Result: Carried

12. ADJOURNMENT

Resolution Number: 2025-45

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @10:42 a.m.

Result: Carried

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**BUSINESS
ARISING FROM
PREVIOUS
COUNCIL
MEETINGS**

611

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW 2025-05

BEING A BY-LAW TO RENEW BY-LAW 2020-05; AN AGREEMENT BETWEEN HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE MINISTER OF NATURAL RESOURCES AND FORESTRY (Forest Fire Management Renewal Agreement)

WHEREAS THE MUNICIPAL ACT S.O.2001, c.25 authorizes municipalities to enter into an agreement;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin deems it expedient to renew the agreement for a five (5) year period beginning April 1st, 2025, with a review prior to March 31st, 2030, with respect to the prevention, control and extinguishment of fires within the limits of the Municipality and the Unincorporated Territory (as defined in the agreement)

NOW THEREFORE THE Council of the Municipality accepts the attached renewal as follows:

- 1) That the Mayor/Deputy Mayor and the CAO are designated as officers and are authorized to execute an agreement on behalf of the Corporation of the Municipality of Calvin.
- 2) That the agreement be hereto attached and form part and parcel of this by-law.

This By-Law shall be enacted and in effect upon signing, thereof.

Raed and passed in Open Council Session the 28th day of January 2025.

MAYOR

CAO

Ministry of Natural Resources

Jamie Barber

Aviation, Forest Fire and
Emergency Services

40 Voodoo Crescent
North Bay, ON P1C 0B7
705-475-5608

Ministère des Richesses naturelles

Jamie Barber

Services d'urgence, d'aviation et de
lutte contre les feux de forêt

40 Voodoo Crescent
North Bay, ON P1C 0B7
705-475-5608



Attention, Mariel Lebreche

October 5, 2024

As of **March 31, 2025, the Municipality Fire Protection Agreement** in your Municipality will have expired with the Ministry of Natural Resources. If you wish to continue the Agreement, a new Appendix "A" and "F" (Agreement Review Checklist) will be sent out in early January 2025 for review.

Please look at the agreement map, included in this package and let Jamie Sands (contact below) know if it is correct. If you want changes made to the agreement area(map), please inform us as soon as possible so a new Appendix A can be calculated and sent to you for reviewed before the end of 2024.

If no changes need to be made, you can simply respond with **no changes** and we can set up a meeting in January 2025 to go over Appendix A and F and have both parties sign the renewal agreement. Feel free to call if you have any questions.

We look forward in hearing from you soon.

Sincerely,

Jamie Barber

Fire Operations Technician
North Bay Fire Management Headquarters
jamie.barber@ontario.ca
705-475-5608

Jamie Sands

Fire Operations Supervisor
North Bay Fire Management Headquarters
jamie.sands@ontario.ca
705-475-5556

RECEIVED
23/11/25

Admin requested
from MNRF
and received 23/11/25

**Has there been a general review of all CPA/MPA zones? Yes

Is there an opportunity to reduce the amount of land managed by the MNR? No

After reviewing municipal fire activity, are there areas where municipal resources are frequently responding to fires in a CPA zone that should be considered to be included in an MPA management zone? No

2. Risk Analysis:

Forest Fuels:

Has any storm or insect damage occurred within an MPA/CPA area that should be reviewed to determine if a boundary change is required?
Spruce Bud Worm Yes

Has a storm or insect damaged area hazard been mitigated that can now be re-established as an MPA/CPA area? No

Through the FireSmart program is there an area of CPA that can now be established as an MPA area? No

3. Fire Suppression Resources:

Staffing:

Have there been any changes to the staffing levels of the community fire agency that may affect changes to the existing MPA/CPA zones No

Operations:

During the peak burning period can the community fire agency provide a timely and adequate fire response in all areas of the MPA? Yes

Equipment:

Have there been any wildland fire equipment upgrades since the last assessment that will enable the community to modify existing MPA/CPA zones No

Training Program:

**Does the fire department train with the SP103, Air attack module package? Yes

Has the fire department received SP230 training? No

Resource locations:

Has the community expanded their area of coverage, by building additional fire equipment locations that will allow fires responses into a CPA area now? No

Municipal Assistance:

Is there an opportunity for the community to enter into an agreement with adjacent municipalities to provide protection services in a CPA/MPA area? No

Fire Department Radio System:

Does the fire department radio system allow for the fire staff to use the Fire Marshal frequency **154.070 to communicate with our Air Tankers? Yes

4. Fire Education (Mitigation and Prevention):

FireSmart:

Does the community have an existing wildland fire prevention or mitigation plan? If yes indicate plan type in comments.

introducing the fire smart program to residents via general mail out and social media Yes

Does the community have a Community Wildland Fire Protection Plan? No

Enforcement:

**Has the community implemented controls through by-laws or a fire permit system to regulate burning that is consistent with the Forest Fires Prevention Act? (If no, how is open air burning being regulated?) Yes

outdoor burning by-law

Has the community considered regulating spring burning to reduce human caused fires by banning residential burning until green up? No

**Does the community have the ability to manage and enforce the fire permit system and/or open air burning by-law? (If not, how are they enforced?) Yes

Fire Deptment will give warning for first offence. Second offence, OPP to lay charge/fine.

Media:

Has the community developed a media program to promote wildland fire prevention and/or mitigation initiatives? E.g., advertising during high to extreme hazard. Yes

social media post and the fire rating index board

Has the community developed their own wildland fire prevention signs or handout items to address common ignition causes? No

Does the community conduct school wildland fire prevention and/or mitigation programs? No

ONLY Sign if current agreement is to be extended. If there is a new agreement, then there is no requirement to sign this document.

As per the conditions listed within the current municipal forest fire management agreement under TERM AND TERMINATION; RENEWALS;

This Agreement has been reviewed will continue to be in effect from April 1, 2025 and must be reviewed every 5 year(s), unless terminated by either party in accordance with conditions listed in section 13.

Official Signatures: 

Fire Management Supervisor: **Jame Zacher** _____

Municipal Representative: _____

Where hard copy signatures are used: The agreement review checklist should be made in duplicate and one copy given to the local municipality to be attached to their current agreement file. The other copy is to be mailed to the Regional Fire Advisor. The Regional Fire Advisor will forward the signed checklist to Sault Ste. Marie to be attached to the Director’s copy of the legal agreement. Once signed all scanned records will be available digitally.

Where electronic signatures are used: All scanned records will be available digitally. The agreement review checklist once signed must be sent to the local municipality to be attached to their current agreement file. It must then also be sent via email to the Regional Fire Advisor. The Regional Fire Advisor will forward the signed checklist to Sault Ste. Marie for filing and record keeping. Once signed all scanned records will be available digitally.

Fire Department Assessment Sheet - 2025

Name of Community: Municipality of Calvin

Date Completed: January 12 2025

Completed By: Mariel Labreche

Fire Department/Agency Information:	Fire Stn 1 (Insert Stn I.D)	Fire Stn 2 (Insert Stn I.D)	Fire Stn 3 (Insert Stn I.D)
Station/Department Name:	Calvin FD 01		
Wildland Fire Calls: (insert year)	0		
10 Year Average Wildland Fire Calls:	2014-2024 10%		
Personnel:			
Municipal/Fire Agency Chief	1		
District Chiefs/deputy chief	1		
Training Officer	1		
Captains	1		
Lieutenants	0		
Fire Fighters	12		
Other:			
Wildland Fire Training:	SP103: yes	SP103:	SP103:
	Air Attack: yes	Air Attack:	Air Attack:
	SP230:	SP230:	SP230:
Personnel Availability			
Weekdays 11 to 18:00 hrs	10		
Weekend Availability	12		
Overnight Availability	14		
Dispatch Time to Respond to Wildland fire Call (Estimate)	5 mins		
Fire Hall Monitor MNR Indices:	yes		
Apparatus			
Specialized Fire Vehicle	0		
Engines/Pumpers	Engine 1000 gals	Insert Type	Insert Type
Water Tenders/Tankers	Pumper/tanker 2500 gal Pumper/tanker 1500 gals	Types and Gallons	Types and Gallons
Off Road 4x4, or light transport vehicle	0		
ATV	1		
Fire Boat	0		
Trailers. IC Command Post	0		
Other:	0		
Fire Line Equipment			
Forestry Hose – (feet)	2500'		
Portable Fire Pumps	4		
Port-a-Tank	4		
Shovels	6		
Pulaski	0		
Rakes	4		
Backpack Water Can	10		
Chainsaws	3		
Heavy Equipment Rental Available	0		
Other:			

APPENDIX A - Application of Comprehensive Protection Charges to Land Types

Municipality

Calvin

Agreement Review Period

Year: 2020 To 2025

Per Hectare CPC Rate

\$1.56

CPC Year:

2025 CPI Increase 1.90%

LAND CLASS	TAXATION/REVENUE SITUATION	Municipal Protection Area			Crown Protection Area			Total			
		Hectares	Rate	Factor	Cost	Hectares	Rate	Factor	Cost	Hectares	By Type
Comprehensive		CROWN PAYS			MUNICIPALITY PAYS						
Protection Charge		Hectares	Rate	Factor	Cost	Hectares	Rate	Factor	Cost		
Unalienated Crown Land	Crown does not pay Municipal Taxes	577	\$1.56	100%	900,121	1,168	\$1.56		-		1,745
Provincial Parks/Conservation Reserve	Crown pays grants to Municipalities	50	\$1.56	100%	78,001	2,006	\$1.56		-		2,056
Patented Land (Residential/farm, Farmlands, Multi-Residential, Commercial, Industrial) ----- Federal Lands	Municipal Taxpayers based on Assessment; Patented Crown Land where Crown gives grants in lieu of taxes ----- Federal Gov't pays Grants in lieu of taxes to Municipality	9,116	\$1.56		-	1,110	\$1.56	100%	1,731,601		10,226
Private Land (Managed Forests)	Municipal Taxpayers Tax Rate restricted because of public interest in this land		\$1.56		-		\$1.56	50%	-		0
Patent Mining Lands (Crown has Full Timber Rights) <u>Patented after March 26, 1918</u>	Unit Class of M.L (Mining lands) with a Tax Rate of C. (Commercial) ----- Owner pays some taxes to municipality but has no interest above ground		\$1.56	100%	-		\$1.56		-		0
Federal Lands and Indian Reserves	Federal Government pays Ontario for Fire Protection under INAC or other agreement		\$1.56	100%	-		\$1.56		-		0
Conservation Lands (Lands Assessed by Conservation Lands)	C.A. no pays taxes to Municipality (M.N.R.F. gives Grant for significant conservation Lands)		\$1.56		-		\$1.56		-		0
Unorganized Territory	Crown Land and Private Land where taxpayer pays Public Land Tax to Province		\$1.56	100%	-		\$1.56		-		0
TOTALS		9,743			978,121	4,284			\$ 1,731,601		14,027
NOT AN INVOICE		Crown Owes the Municipality			\$0.00	Municipality Owes the Crown			\$753,481		

CPC payment invoices must be sent in after April 1 of the current fire year

Fire Information Report for Municipalities 2025
(This section completed by Municipality only)

Issued to _____ Date: _____
yyyy-mm-dd

Address _____

Fire Numbers: Municipal # _____ MNR # _____

Fire Reported to Municipality Date: _____ Time: _____
yyyy-mm-dd hh:mm

Fire Reported to MNR Date: _____ Time: _____
yyy-mm-dd hh:mm

Zone _____ Basemap _____ Block _____ or

Lot _____ Concession _____ Surveyed Township _____

Initial Response Group _____ Fire Cause _____

Assistance Requested by _____ To _____

Fuel Type _____ MPA/CPA/Border Fire _____

Hectares Burned Crown land _____ Private land _____

Source of ignition _____ Responsible Group _____

Fire Start: Date: _____ Time: _____
yyyy-mm-dd hh:mm

Initial Fire Size (ha): _____ Final Fire Size (ha): _____

Fire Out: Date: _____ Time: _____
yyyy-mm-dd hh:mm

Incident Commander _____ Phone Number _____

Part II MNR Only **Municipal Fire Agreement Cost Report Form 210**

Border Fires (areas between MPA/CPA) must be completed electronically by MNR

Border fire costs are calculated automatically if CPA/MPA ha are entered in Part I
 MNR/Municipal fire cost data must be input using Agency's Grand Total (A+B+C) Costs Part 1.

MNR USE ONLY					
Municipal Agreement Fire Information and Cost Report Form 210					Part II
Calculation of Border Fire Costs					
Agency Responsible	Hectares Burned	% of Area Burned	Agency's Total Costs	Costs Agency Responsible For	Agency to be billed for
Ministry C.P.A.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Municipality M.P.A.	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTALS	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Amount Re-imbursed to Municipality					<input type="text"/>
Amount to be Invoiced to Municipality					<input type="text"/>

Part III MNR Only **Municipal Fire Agreement Cost Report Form 210**

Contents of Form

Prepared by:	(Print)	(Sign)	(Date)
Certified True and Correct by:	(Print)	(Sign)	(Date)

Recommendations Re: Collection Costs

Ministry to Assume Total Cost	<input type="checkbox"/>
Rationale attached when required	<input type="checkbox"/>
Issue Invoice to Responsible Party	<input type="checkbox"/>
Include Address in Comments Section	<input type="checkbox"/>
Refer to Court	<input type="checkbox"/>

Municipal Costing Options (Processed at the end of fire season using end of year reconciliation process)

No re-imbursment or invoicing required	<input type="checkbox"/>
Municipality Owed	<input type="checkbox"/>
Ministry Owed	<input type="checkbox"/>

Signature Block

Recommended by:	(Print)	(Sign)	(Date)
Reviewed by: (Prov. Coordinator)	(Print)	(Sign)	(Date)
Approver:	(Print)	(Sign)	(Date)

Comments

Municipal Fire Information Descriptions

Fire Cause - use the following:

LTG	Lightning	REC	Recreation
RES	Resident	MIS	Miscellaneous
RWY	Railway	IDF	Industrial Forest
IDO	Industrial Other	INC	Incendiary
UNK	Unknown		

Fuel Type at Point of Attack - use the following

GRA	Grass	SLA	Slash
SHW	Shrubs, Hardwood Bush	CON	Conifer
IKC	Insect Killed Conifer	MIX	Mixed Wood
HWD	Hardwood	BLO	Blowdown
PLA	Plantation	OTH	Other

Source of Ignition - use the following

LTG	Lightning	SMM	Smoking Materials
CAM	Campfire	GRA	Grass Burn
INC	Incinerator	RUB	Rubbish Burning
MAT	Matches	BRU	Brush Burn
GAR	Garbage Dump Burn	STR	Structural Fires
LOC	Locomotive	SFC	Sparks from Chimney
POW	Power Line Short	SAW	Powersaw
FIR	Fireworks	OME	Operating Mechanical Equipment
VEH	Vehicle Exhaust System	SPA	Spark from Burner
EQU	Equipment Fires	DLC	Dumped Live Coals or Ashes
MIS	Miscellaneous	UNK	Unknown
SPB	Slash Pile Burning		

Responsible Group - use the following

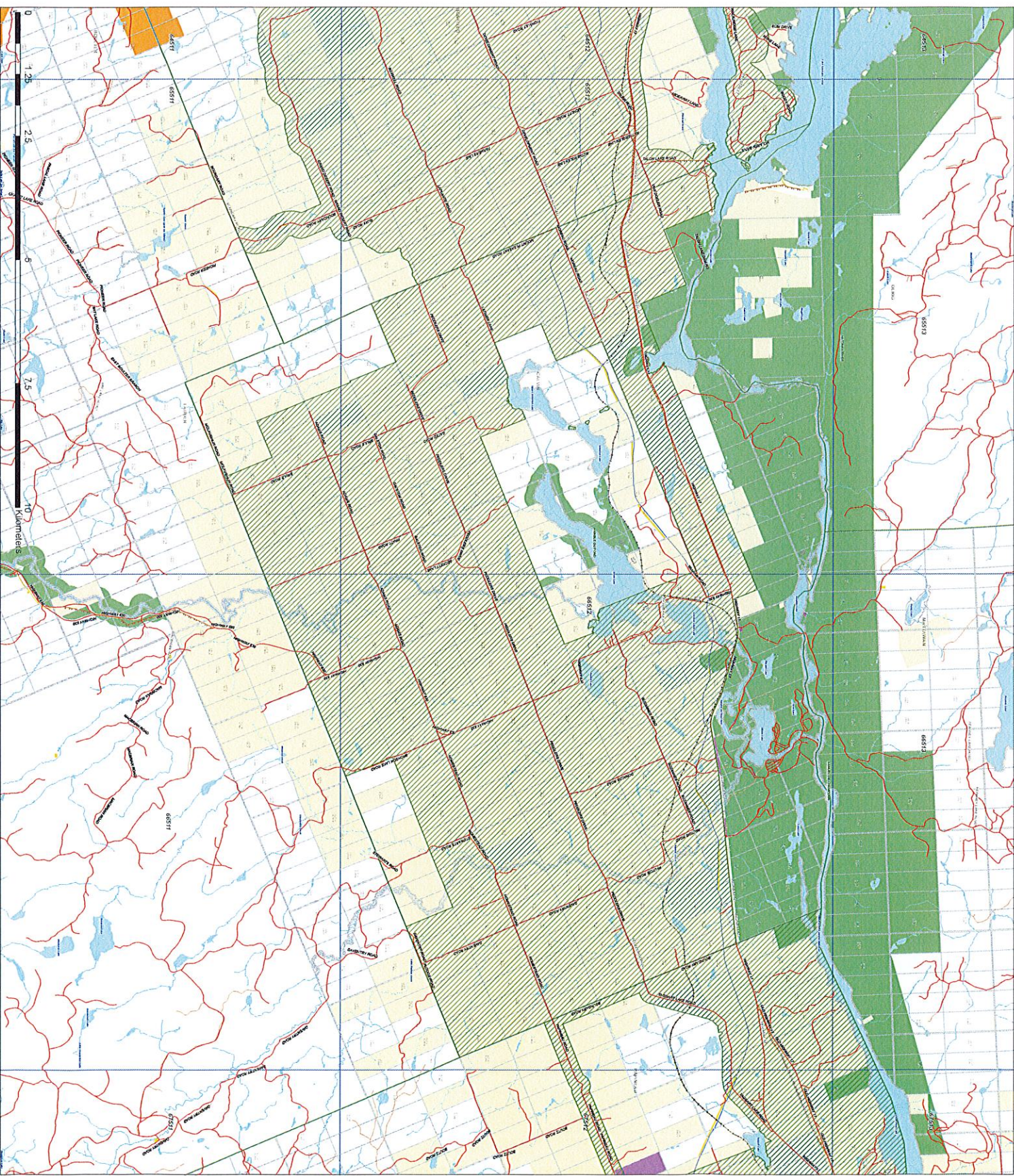
LTG	Lightning	CAM	Camper
HUN	Hunter	CAN	Canoeist
HIK	Hiker	BER	Berry Picker
CHI	Children	RES	Res Rural
REU	Resident Urban	COT	Private Cottager
TRA	Trapper	CAR	Car Passenger
MIE	Mining Industry Employee	CRO	Commercial Resort Owner
POE	Power Industry Employee	PRO	Prospector
ANG	Angler	RTC	RR Train Crew
MIS	Miscellaneous	UNK	Unknown



Date: May 18, 2023

Municipal Agreement Area
Fire Management Agreement Area

- Protection Type**
- Crown Protection Area
 - Federal Protection Area
 - Municipal Protection Area
 - Northern Fire Protection Area
 - Community Protection Zone
 - No Agreement
 - Road
 - Municipal Boundary
 - Lot
 - Cities
- Communities**
- Hydro Line
 - Natural Gas Pipeline
 - Operational
 - Townships
 - On Watercourse
 - On Waterbody
 - Prov Park Regulated
 - Indian Reserve
 - Conservation Reserve
 - Federal Land Other
 - Patent Land
 - CI Patent Land
 - CL Non Freehold Disposition
 - Crown Game Preserve
- * These areas include an overlapping area that may represent the official area boundaries.



Notes:
This map is a general representation of the fire management agreement area. It is not intended to be used for legal purposes. For more information, please contact the Township of Calvin.
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7

**CONSENT AGENDA
ITEMS FOR INFORMATION
PURPOSES**

RECEIVED
mail Jan 23, 25
cao.

7.1

From: Ashley Lecappellain <ashley.lecappellain@healthunit.ca>
Sent: January 23, 2025 3:25 PM
To: Armour <clerk@armourtownship.ca>; Bonfield <cao.clerk@bonfieldtownship.com>; Burk's Falls <clerk@burksfalls.ca>; Callander <cpigeau@callander.ca>; CAO <CAO@calvintownship.ca>; Carling <clerksoffice@carling.ca>; Chisholm <j.leblond@chisholm.ca>; East Ferris <kari.hanselman@eastferris.ca>; Joly <office@townshipofjoly.com>; Kearney <brenda.fraser@townofkearney.ca>; Machar <alonymachar@vianet.ca>; Magnetawan <clerk@magnetawan.com>; Mattawa <amy.honen@mattawa.ca>; Mattawan <admin@mattawan.ca>; McDougall <lwest@mcdougall.ca>; McKellar <clerk@mckellar.ca>; McMurrich-Monteith <clerk@mcmurrichmonteith.com>; Nipissing <admin@nipissingtownship.com>; North Bay <Karen.McIsaac@cityofnorthbay.ca>; Papineau Cameron <clerk@papineaucameron.ca>; Parry Sound <rjohnson@parrysound.ca>; Perry <beth.morton@townshipofperry.ca>; Powassan <brobinson@powassan.net>; Ryerson <clerk@ryersontownship.ca>; Seguin <cjeffery@seguin.ca>; South River <clerk@southriver.ca>; Strong <clerk@strongtownship.com>; Sundridge <naustin@sundridge.ca>; The Archipelago <mmartin@thearchipelago.ca>; West Nipissing <mducharme@westnipissing.ca>; Whitestone <nigel.black@whitestone.ca>
Subject: Board of Health Approved Minutes

Hello,

Please be advised that the **Board of Health Minutes** for December 4, 2024, were approved at the January 22, 2025, meeting and are now posted to the Health Unit website.

Thank you,

Ashley Lecappellain, B.A | Executive Assistant | Office of the Medical Officer of Health/Executive Officer | Pronouns: She/Her

North Bay Parry Sound District Health Unit
345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada
705-474-1400 ext. 5272 | 1-800-563-2808

ashley.lecappellain@healthunit.ca | myhealthunit.ca

[Facebook](#) | [X](#) | [LinkedIn](#) | [YouTubeCA](#)

My place of work is on the lands of the Anishinaabe people; the traditional territory of Nipissing First Nation; and land that is covered by the Robinson Huron Treaty of 1850.

This message, including any attachments, is privileged and intended only for the person(s) named above. This material may contain confidential or personal information subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. Any other distribution, copying or disclosure is strictly prohibited. If you are not the intended recipient or have received this message in error, please notify me immediately by telephone, fax or e-mail and permanently delete the original transmission, including any attachments, without making a copy. Thank you (v2)



155 University Ave., Suite 800 Toll-free in Ontario:
Toronto, Ontario M5H 3B7 1.877.426.6527
Telephone: 416.971.9856 Fax: 416.971.6191

Sent by e-mail to: lrcminister@ontario.ca

January 6, 2025

The Honourable Natalia Kusendova-Bashta
Minister of Long-Term Care
400 University Avenue, 6th Floor
Toronto, Ontario M5G 1S5

Dear Minister Kusendova-Bashta,

Re: *Support for Seniors and Caregivers Act, 2024: Proposed amendments to the Fixing Long-Term Care Act, 2021* (Ontario Regulatory Registry #24-HLTC040)

The Association of Municipalities of Ontario (AMO) and our members have long been committed to providing and advancing high quality long-term care and we know that the provincial government shares this commitment. AMO was pleased to see some of the changes outlined in the *Support for Seniors and Caregivers Act, 2024*, particularly around improved access to dementia care, which is consistent with our longstanding asks to expand emotion-focused care. However, we are deeply concerned about the enforcement and liability provisions in the Bill.

AMO supports measures that will protect vulnerable long-term care residents from abuse, but we are concerned that the approach proposed in this Bill raises three significant challenges that are inconsistent with this goal:

1. **Potential impact of new individual liability provisions on long-term care staff recruitment.** Despite recent investments by the provincial government, the health human resources crisis persists in Ontario. Long-term care homes in particular face significant challenges in recruitment and retention of staff due to burnout, low wages, and high turnover. The proposed addition of potential liability to this workforce, which is already overburdened, will only make the challenge of attracting workers to this sector worse.
2. **Potential impact of liability for Board members.** The proposed amendment that an officer or director of the licensee, or a member of a board or committee of management would be guilty of an offense if they "authorise, permit or concur in the commission" of the offense of abusing or neglecting a resident by a staff member, volunteer, or person providing services to the home or a resident of the home is also concerning. AMO is concerned that this change will lead to the unintended consequences of discouraging involvement in board governance, including in oversight of municipally-operated long-term care homes.
3. **Removal of the reduction of penalties from municipal and other non-profit homes.** This change ignores the fact that unlike for-profit homes, board members

for municipally-operated long-term care homes do not receive financial compensation for the risks related to their personal liability. Insurance available to protect our members also does not cover compliance related claims. These punitive measures do not contribute to better care and further strain the municipal sector which is already subsidizing the provincial government beyond their fiscal capacity.

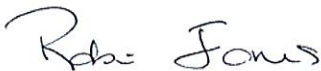
Our members are committed to their roles on the Boards of long-term care homes and to the safety of residents in municipal long-term care homes. We strongly encourage the provincial government to reconsider these changes.

The path forward for ensuring safety of long-term care residents lies with ensuring sufficient staffing capacity to provide the highest quality of care possible. AMO has consistently called for a comprehensive, sector-wide health human resources strategy to address the challenges with recruiting and retaining staff across the health system. In addition to a more thoughtful approach to patient safety, proper planning and investment is what is urgently needed to protect our residents.

AMO also continues to call for a social and economic prosperity review to rebalance the provincial-municipal fiscal relationship, including a more sustainable approach to funding health services like long-term care.

AMO appreciates your attention to this matter, and we are available to work with your Ministry and the broader long-term care sector to develop initiatives that genuinely protect long-term care residents and enhances their care.

Sincerely,



Robin Jones
AMO President
Mayor of the Village of Westport

cc: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Melissa Thomson, Deputy Minister, Ministry of Long-Term Care
Martha Greenberg, Deputy Minister, Ministry of Municipal Affairs and Housing

NORTHEASTERN FIRE EDUCATION CONFERENCE & TRADE SHOW – March 27-30, 2025

From: Kris Croskery - Hodgins
Sent: January 24, 2025 9:19 AM
To: List CAOs
Subject: FW: Municipal Track NEFEC
Please share this information as you wish.

Thanks,

Kris

Kris Croskery-Hodgins (She/Her)

Municipal Administrator-Clerk-Treasurer
Township of Nipissing
45 Beatty Street
Nipissing, ON P0H 1W0
Office Phone: 705-724-2144
Fax: 705-724-5385
Email: admin@nipissingtownship.com
Website: www.nipissingtownship.com

From: Fire Chief
Sent: Wednesday, January 22, 2025 1:21 PM
To: Kris Croskery-Hodgins
Subject: Fwd: Municipal Track
Invitation to Share with our Council Members and other CAO/Clerks
March 28th 08:00-17:00 with trade show to follow

I believe this would be a valuable opportunity for one or two of our council members, and your self. I'll ask you to share this information with your fellow CAOs/Clerks so they can share it with their councillor if they would like, I'm sending it out to our mutual aid chiefs tomorrow as a reminder.

Please let me know if you need any additional details or support.

NEFEC Municipal Track | Ontario Association of Fire Chiefs

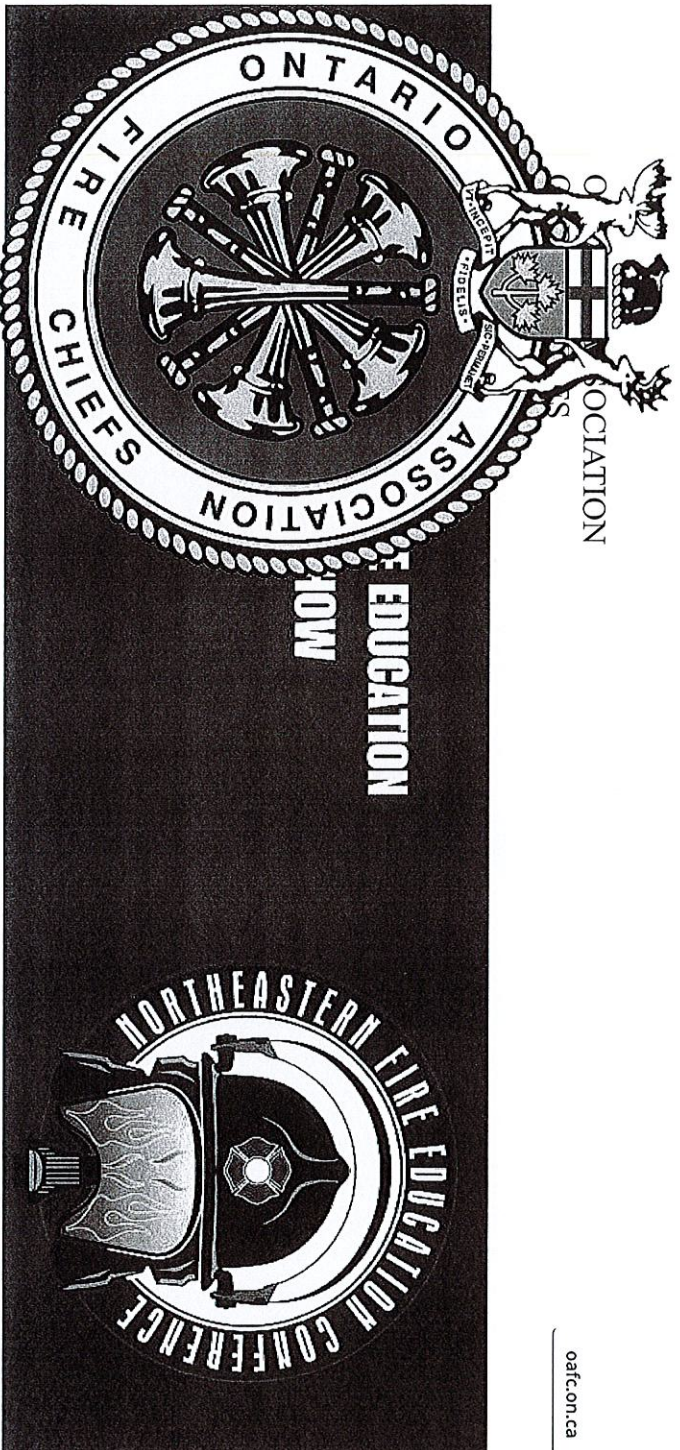
oafc.on.ca

<https://www.oafc.on.ca/nefec-municipal-track>

Thanks

Will Bateman Fire Chief, CEMC, Municipal By-law Officer Township of Nipissing

[oafc.on.ca](https://www.oafc.on.ca)



Northeastern Fire Education Conference and Trade Show

Ontario
March 27 - 30, 2025

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- [Overview](#)
- [Registration Information and Rates](#)
- [Full Event Agenda](#)
- [NFPP Information](#)
- [OFC Courses Information](#)
- [Municipal Track Information](#)
- [Friday - Main Track Information](#)

- [Saturday - Main Track Information](#)
- [Sunday - Workshops](#)
- [OFM Mutual Aid Symposium](#)
- [Evening Functions](#)
- [Exhibitor Information](#)
- [Trade Show Floor Plan and Exhibitor List](#)
- [Accommodations](#)
- [NEFEC Sponsors](#)
- [Contact Us](#)

[Register Now](#)

Municipal Track - Friday March 28

Please scroll down to below the agenda for presentation summaries.

Friday March 28, 2025

Time	Topic	Presenter	Location
6:30am - 7:00pm	Registration		Activity Desk
7:00am - 8:00am	Breakfast		Waterhouse Ballroom
8:00am - 8:15am	Opening Remarks		Waterhouse Ballroom
8:15am - 8:45am	Office of the Fire Marshal (OFM) Update	Office of the Fire Marshal (OFM) Executive Team	Waterhouse Ballroom with the Main Track
8:45am - 9:15am	What is new at the Ontario Association of Fire Chiefs (OAFEC)?	OAFEC President Deputy Chief Rob Greenwood	Waterhouse Ballroom with the Main Track
9:15am - 10:15am	Keynote: Emerging Stronger: The 7 Gifts From Burnout	Arjuna George	Waterhouse Ballroom with the Main Track
10:15am - 10:30am	Coffee Break		Ballroom Conference Hallway

10:30am - 11:30am	Cancer Prevention	Deputy Chief Rob Grimwood	TBD
11:30am - 12:00pm	Asset Management and Fleet Replacement	Fire Chief Jeremy Parkin	TBD
12:00pm - 1:00pm	Lunch		Peninsula
1:00pm - 2:00pm	Mental Health	Deputy Chief Rob Grimwood	TBD
2:00pm - 2:45pm	Shared Services	Fire Chief Chris Harrow	TBD
2:45pm - 3:00pm	Coffee Break		Ballroom Conference Hallway
3:00pm - 4:00pm	Mandatory Certification	Deputy Fire Marshal John McBeth, OFM	TBD
4:00pm - 5:00pm	Establishing and Regulating By-law/Level of Service to Provide Panel	Deputy Fire Marshal Carrie Clark, OFM and 3 Fire Chiefs	TBD
4:00pm - 8:00pm	Trade Show		Legacy Hall
4:00pm - 8:00pm	Networking Reception on Trade Show Floor		Legacy Hall

Presentation Summaries

Office of the Fire Marshal (OFM) Update

An update from the Office of the Fire Marshal Executive Team.

What is new at the Ontario Association of Fire Chiefs (OAFCA)?

Learn about what is new at the OAFCA, including member services like the new Chief Officer Peer Support Program, as well as exciting changes to upcoming events, recent discussions with government leaders on strategic priorities and more.

Keynote: Emerging Stronger: The 7 Gifts From Burnout

The 7 Gifts from Burnout presentation is a 60-minute session aimed at fire chiefs, focusing on the transformative potential that burnout can offer when approached with the right mindset and tools. The presentation begins by exploring the nature of burnout, highlighting its emotional, physical, and mental toll on individuals. Through personal stories, such as "The Day I Almost Died," the presentation emphasizes the seriousness of burnout and introduces seven key gifts that can emerge from the experience:

- Gift of Awareness: Understanding one's stress, emotions, and physical body. Techniques such as box breathing and the physiological sigh are introduced as tools for self-regulation.
- Gift of Boundaries: Learning to set and enforce personal boundaries to protect against overwhelm, including the importance of saying "no" and managing one's "stress plate."
- Gift of Emotional Intelligence: Emphasizing self-regulation, purpose, and values, and how these contribute to greater resilience and understanding.

The session encourages self-care practices like TRE (Tension and Trauma Releasing Exercises), the importance of connection, and reframing time management as energy management to maintain overall well-being.

Cancer Prevention

A study by the Occupational Cancer Research Centre found that Ontario firefighters have an increased risk of developing certain cancers, including testicular cancer, melanoma and prostate cancer, when compared with other workers in Ontario. The International Agency for Research on Cancer has reclassified firefighting as a Group 1 human carcinogen (cancer-causing). Because of this, in Ontario, 19 cancers are presumed to be occupational in nature (presumptive legislation) for firefighters and fire investigators, which has resulted in more than \$500,000,000 in WSIB costs, costs borne by both the province and municipalities. And the human toll and suffering of firefighter cancer has resulted in hundreds of firefighters dying in the line of duty.

But there are things that fire departments can do to reduce the prevalence of firefighter cancer. The Ministry of Labour, Immigration, Training and Skills Development has produced a "Firefighter Cancer Prevention Checklist" which has been beneficial to Fire Chiefs in understanding how they can implement Cancer Prevention Programs. This presentation will look at the current landscape and data related to firefighter cancers, explore how fire department cancer prevention programs can be effective and assist Municipal Leaders with understanding how they can support their local fire departments to reduce this very serious risk.

Asset Management and Fleet Replacement

With the rising costs of apparatus and fire department equipment, fire chiefs are tasked with developing replacement plans. Understanding the new reality of asset management requires changing old programs to new ones that manage both costs and delivery times. This session will discuss several ways to understand the way assets are now managed in the fire service.

Mental Health

In Ontario, when an emergency responder (police officer, firefighter, paramedic etc.) is diagnosed with post-traumatic stress disorder (PTSD) it is presumed to be occupational. Emergency responder mental health emergencies, PTSD and suicides are at a tragic all time high, leading to significant costs, absenteeism, suffering and death. There are programs that municipalities and fire departments can enact to support the mental health of firefighters, and this presentation will explore these programs, and what is being done nationally, provincially and locally to prevent firefighter PTSD and suicide. This will give Municipal Leaders insight and tools into how to support Fire Chiefs and firefighters to enact local programs to support the mental health and well-being of firefighters.

Shared Services

The presentation will be sharing the positive outcome of 3 fire departments coming together to share a Fire Management Team but maintain their own identities. We will review all of the positive outcomes as well as the lesson learnt from the entire experience including dealing with 3 separate Councils. The new model will be offered as an alternative to the traditional structure that most volunteer/paid on call fire departments currently operate under.

Mandatory Certification

Effective July 1, 2026, all firefighters in Ontario must be certified to meet the requirements of Ontario Regulation 343/22 Firefighter Certification. This session will provide information on what that means for your municipality.

Establishing and Regulating By-law/Level of Service to Provide Panel

Establishing and regulating by-laws outline the responsibilities, structure, and operation of the fire service to ensure its efficiency and alignment with local needs. This panel will provide insight and experiences regarding this topic.

WEDNESDAY, DECEMBER 18, 2024

MINUTES

RECEIVED
 JAN 29 2025
 by email CAO

Date: Wednesday, December 18, 2024

Location: Cassellholme Garden Room

Present: Mark King, Chair
 Peter Chirico
 Robert Corriveau
 Michelle Lahay

Staff: Angie Punnett, Administrator
 Billy Brooks, Chief Financial Officer
 Dave Smits, Director, Capital Facilities
 Camille Bigras, QI Director
 Julie Pilkey, Secretary

Regrets: Chris Mayne, Vice Chair
 Lindsay Dyrda, DOC

Guests: Anita Brisson
 Monique Peters, Family Council (Zoom)
 Johanne Brousseau (Zoom)

	ITEM	ACTION
A.	CALL TO ORDER	
	<p>MEETING RECORDED</p> <p><i>“Moved by Robert Corriveau and seconded by Peter Chirico that the meeting be called to order at 5:01 p.m.”</i></p> <p>Res. #135-24 <u>Carried</u></p>	
	1. Approval of Agenda	
	<p><i>“Moved by Michelle Lahay and seconded by Peter Chirico that the Board approved the Agenda for this meeting, as presented.”</i></p> <p>Res. #136-24 <u>Carried</u></p>	
	2. Conflict of Interest	
	<p><i>“Moved by Robert Corriveau and seconded by Michelle Lahay that no Board Members present have declared a conflict of interest.</i></p> <p>Res. #137-24 <u>Carried</u></p>	

3. Approval of Minutes

3.1 Approval of the Minutes of the Regular Board Meeting held on November 28, 2024

“Moved by Michelle Lahay and seconded by Robert Corriveau that the minutes of the Regular Board Meeting, held on November 28, 2024, be adopted as amended.”

Res. #138-24

Carried

4. New Business

4.1 Provincial Appointments Update

There are potentially 2 Provincial Appointments waiting for approval from the Province. The Orders in Council are currently being reviewed and processed. Hoping for signing by the end of the year.

It was noted they will both need a CPIC with Vulnerable Sector Check before starting.

4.2 Cultural Unit

Angie and Camille attended a meeting last Friday, Dec 13/24 with positive feedback. Requested to be selected for the Pilot Project. The project will begin in January 2025. Cassellholme’s redevelopment will not be completed to participate at that time. A designation process is being created. Continue to ask for a separate wait list.

5. Redevelopment

5.1 Construction Update *(Dave Smits)*

Report in package.

Move in date is still scheduled for May 4, 2025.

Weekly meetings are ongoing to discuss schedule. Contractors are working through the holidays and extra workers are on site.

Finalizing phone system.

Anita looking at the training for the new year.

Dave will send the budget update to the Board.

5.2 Meeting Date with the Municipalities

The meeting scheduled with the Municipalities for December 4th, 2024 at 5:00 p.m. in the Cassellholme Auditorium was cancelled due to the weather.

Julie will send out another doodle poll to the Board to pick a date towards the end of January. Noted January 17th to 22nd is not available.

6. Operations

6.1 Operations Update

Update in package.

Angie added Agency Staff would be used to supplement staff on Leave of Absences to return home for the holidays. The alternative would be to deny their leave requests, and then they quit causing a shortage of staff.

6.2 Insurance *(Motion)*

No renewal received at time of meeting. As long as there are no extreme increases to the renewal, the Board verbally approves the renewal once received.

7. IN-CAMERA

Guests left the meeting

“Moved by Robert Corriveau and seconded by Michelle Lahay that the Board proceed to an In-Camera session at 5:30 p.m.”

Res. #139-24

Carried

7.1 Approval of the In-Camera Minutes – dated November 28, 2024

In-Camera Motion - Res. #140-24

7.2 Confidential Matter - Redevelopment

7.3 Confidential Matter - Property

“Moved by Michelle Lahay and seconded by Robert Corriveau that the Board approve the In-Camera session to be adjourned at 5:47 p.m.”

Res. #141-24

Carried

B. CORRESPONDENCE

Robert Corriveau discussed a municipal meeting with the Assistant Minister of Finance. The Assistant agreed to bring their recommendation to the Minister.

C. REQUEST FOR FUTURE AGENDA ITEMS

No items noted

D. DATE OF NEXT MEETING

Thursday January 23, 2025 @ 5:00 p.m. – Cassellholme Garden Room

E. ADJOURNMENT

“Moved by Peter Chirico and seconded by Robert Corriveau that the meeting be adjourned at 5:53 p.m.”

Res. #142-24

Carried

Secretary

Chairman

December 13, 2024

Subject: Cassellholme Redevelopment Update – Dec 13, 2024

Construction Activity

Highlights:

Phase 00 - Work complete.

Phase 1-A – Work complete

Phase 1-B sequencing remains unchanged from the previous report.

Sharing a draft finishing schedule dated December 3rd, 2024, included with this report. Refer to October 2024 report and earlier, for previous schedule notes and comments on Rev. 4 schedule. Schedule comments in this report are up to date with site progress as of the date of issuance for this report.

PHASE 1-B

- Metal cladding is ongoing and in the finishing phase.
- Interior framing work on all floors is largely complete. Small areas remain to be framed and are being coordinated with other trades.
- Interior boarding is ongoing on Levels 1, 2, 3, 4, and 5.
- Elevator installation is ongoing.
- Mechanical and electrical above ceiling rough-ins and are ongoing, as well as and M&E finishes.
- All roofing work is complete, except for the balconies.
- Concrete slab floor crack repair related to steel deflection is complete.
- Link construction is in progress.
- Painting and millwork installation is in progress.
- Drywall and T-bar ceiling in progress.
- Floor prep work and flooring installation is in progress

The resident move date is still held for May 4th 2024. As shown in Percon's monthly report they have identified a finishing schedule that is reviewed every Mondays with CH, MJA, and Percon for the upcoming dates and any past with percentages complete. A very detailed meeting to articulate and challenge what is actual. Attached is the Dec 3rd version but an updated Dec 9th had been issued. It will continue to be modified every Monday to zero in on the challenges and verifying we hold the May 4th date.

Transition Planning

An updated summary is attached for reference.

Highlights:

NFN Partnership/Indigenous Unit Operation and Licensing – No further update.

Bed Application Licensing – Continue to have discussions with OH and Ministry on next steps.

Staff Training Plan for equipment, IT and orientation– Plan has been developed using a number of different delivery methods. Trainers will be selected by February 2025 and training will commence.

Laundry Plan - No further update this month.

Waste Handling – No further updates at this time.

Storage Plan – Proposal for Just in Time delivery proposal are under review and to be finalized with SLT December/January. Continue to plan detailed storage room configuration on each RHA; clean utility, med room, small and large storage rooms.

Move Plan –week of April 28th and resident in rooms May 4th 2025. Next scheduled meeting with movers in January 2025, in person review.

IT – All network and CCTV equipment work ongoing for the resident entertainment system and facility phone system.

Outdoor space – Completed for 2025

FF&E Budget – Budget validation ongoing with a final check back to departments in terms of the items they will require.

Occupancy Planning –Occupancy Plan to be submitted by end of January to MLTC.

Emergency Planning – Work progressing well and on track

Change Order Log - Please see the attached

Budget Update – Summary to be added to package.

Action	Sub Actions	Responsible	Due Date
Occupancy Checklist	Continue to review Ministry LTC occupancy checklists - final submission required 3 months prior to occupancy; Construction portion 85%, and Interior checklists 75% complete	Anita	2024-01-28
Art Fundraising		Anita	ongoing
Wood at mill for purpose	ideas have been noted and small WG; including Creative Industries - WG to assemble once individuals are available	Anita	ongoing
P1 Move			
HCR - Movers	Scheduled for week of April 28 2025; Resident in rooms May 4 2025; in-person walk through and meeting tentative for January 2025	Anita	15-Jan
Resident Communication	Will be communicating in the fall as we come closer to move in dates and patient placement	Billy/Angie/Jillian	Winter 2025
Furniture delivery	Scheduled 2 partial dates - 2/3 rd floor March 4-10th; 4/5/Ground March 17-21	Anita	March
IT			
Cameras	added to training plan		
ID Access Card	To breakdown internal processes for profiles, roles, access; program the system and print the cards for implementation		
Phone System	almost finalized with vendor for resident cable and phone packages		
Network Design	completed	Dave/Anita	ongoing
Digital Menus/Boards	S/W to be finalized by CH management and TVs to be purchased for install - still to be confirmed by Support Services		
Nurse Call	Austco and Percon and Clinical finalize the alerts, call bells, colours for certain calls Nov 4 - added to training plan		
Bed Allocation - Indigenous and Speciality			
Bed Application - Licencing	Continue to have discussions with OH and Ministry on next steps	NFN/Angie	ongoing
NFN Collaboration Document	Angie will reach out to NFN to include them to see where we fit in with the Pilot Project. At this time, there is no funding included in this Pilot Project.	Angie	ongoing
Support Services			
Building Ready	Discussions of the process for building ready (kitchens, med rooms, medications, storage, linens, food, laundry flow, elevator usage and timing, housekeeping and cleaning)	Anita	ongoing
Storage Area list	Walkthrough with clinical management on 2nd floor to finalize layout and storage needs prior to ordering shelving.		
Inventory Management Solution and Process	Received options for smaller storage and will bring one set for 2nd floor for set up when area is ready. Will bring mgmt staff through for further discussion before order is made.	Dave/Anita	January
Emergency Response			
Fire plan	Further internal discussions on inventory management solutions and JIT for P1 - to be finalized my January	Dave/Anita	January
P2 Parking	training plan created; policy work ongoing and on track; Will be creating demo anchor system in old building to assist in the timing needed for training	Anita/Julie/Ron	ongoing
Staff Training Plan	Need to begin discussions and planning for start of P2 parking (winter 2026); options to be discussed with SLT	Dave/Anita	Winter 2026
Detailed Breakdown	Comprising of various methods: in-person, video, replicated in old building, in new building to ensure move readiness; awaiting Level 2 mock up to be complete for next MGT walk through and to understand detailed training needs Managers to confirm different elements of training; to appoint leads - train the trainers to be named	Anita	winter 2025

Change Order Log - Nov 20 2024

Percon	RFE	PC	CD	SI	RFI	CO	Work Description	Reason	Status	Date Issued	Quote Sent	Approval Date	Quoted	Approved	Contract Time (days)
	1	1					Millwork revisions/clarifications	Coordination	Approved	18-Feb-22	17-Mar-22	28-Mar-22	\$34,533.53	\$34,533.53	
	2	1					Emergency Switchboard revisions	Coordination	Approved	17-Feb-22	17-Mar-22	28-Mar-22	\$4,919.20	\$4,919.20	
	3						Increase Builders Risk resources to include Soft Costs	Vendor Requirement	Approved	30-Mar-22	30-Mar-22	05-Apr-22	\$29,846.88	\$29,846.88	
	4						Cost associated to add Wrap Up Insurance Policy	Vendor Requirement	Approved	30-Mar-22	30-Mar-22	05-Apr-22	\$282,579.86	\$282,579.86	
	5	5R1	2				Door revisions	Coordination	Approved	15-Mar-22	07-Apr-22	06-May-22	\$4,677.20	\$4,677.20	
	6	6	3				Washroom Accessories Revisions	Coordination	Approved	28-Mar-22	22-Apr-22	25-Apr-22	\$863.50	\$863.50	
	7	7	9				Remove existing foundations (Unit rate only - see RFE 16)	AHJ	Cancelled	21-Apr-22	25-Apr-22				
	8	8	16				Provide new water valve at property line	Coordination	Approved	05-May-22	06-May-22	06-May-22	\$8,607.50	\$8,607.50	
	9	10	4				North wing door revisions	Coordination	Approved	28-Mar-22	16-Jan-23	19-Jan-23	\$3,756.50	\$3,756.50	
	10	10	5				Elevator pit lighting revisions	AHJ	Approved	29-Mar-22	09-May-22	16-May-22	\$1,361.00	\$1,361.00	
	11	11	6				Transformer modifications	Cost Saving	Approved	07-Apr-22	09-May-22	27-May-22	\$5,000.00	\$5,000.00	
	12	12-R1					Millwork edging revisions & Drawer modifications (per email April 25, 2022)	Cost Saving	Approved	N/A	19-May-22	01-Jun-22	\$11,906.00	\$11,906.00	
	13	13					CANCELLED: Drawer modifications (SEE RFE 12R1)	Cancelled	Cancelled	N/A	09-May-22				
	14	14	17				Temporary Hydrant at North Wing	Coordination	Approved	12-Apr-22	16-May-22	01-Jun-22	\$5,585.25	\$5,585.25	
	15	15R2	7R1				Phase 1 temporary door revisions and hardware coordination	Coordination	Approved	02-Dec-22	06-Dec-22	10-Jan-22	\$4,539.70	\$4,539.70	
	16	16R2	9				Removal of existing foundations	Site Condition	Approved	21-Apr-22	20-May-22	27-Jun-22	\$70,326.38	\$70,326.38	
	17	17	11				Hardware revisions to Door V101	Coordination	Approved	27-Apr-22	19-May-22	01-Jun-22	\$6,046.70	\$6,046.70	
	18	18R2	18				Revise pipe material storm main tee at Olive St.	Site Condition	Approved	13-May-22	20-May-22	29-Jun-22	\$7,885.44	\$7,885.44	
	19	19	12				Temporary lighting in courtyard parking	Health & Safety	Approved	27-Apr-22	25-May-22	01-Jun-22	\$15,888.40	\$15,888.40	
	20	20R1	8				Add card reader control for rear doors on elevators 1024 & 1025	Design Improvement	Approved	25-Apr-22	30-May-22	10-Jun-22	\$1,512.50	\$1,512.50	
	21	21R1					Temporary Door Hardware supplied by Owner's Security Provider	Schedule Change	Approved	22-Jun-22	08-Jul-22	22-Jul-22	\$9,650.00	\$9,650.00	
	22	22	23				Investigate/repair storm line blockage near property line at Olive St.	Site Condition	Cancelled	23-Jun-22	08-Jul-22				
	23	23R2		19R1			Corrections and revisions to parking lot line in temporary and east parking areas	Owner Requested	Approved	16-Aug-22	15-Sep-22	22-Sep-22	\$3,454.00	\$3,454.00	
	24	24R4	22R1				Provide temporary power feed to east parking lot lighting	Coordination	Approved	19-Aug-22	24-Oct-22	27-Oct-22	\$8,416.88	\$8,416.88	
	25	25R1	25R1				Revision to waterline connections to existing building - Revised	Site Condition	Approved	03-Aug-22	05-Aug-22	11-Aug-22	\$42,426.23	\$42,426.23	
	26	26	20				Revision to electrical panel E-1-C	Coordination	Approved	02-Jun-22	09-Aug-22	11-Aug-22	\$6,702.30	\$6,702.30	
	27	27R1	19R1				Revise acoustic ceiling tile materials	Cost Saving	Approved	15-Sep-22	28-Sep-22	05-Oct-22	\$66,054.48	\$66,054.48	
	28	28	23				Pile Rock Points	Contractor Requested	Approved	03-Aug-22	12-Aug-22	12-Aug-22	\$98,876.40	\$98,876.40	
	29	29R3	28				Revision to Phase 1 & 2 sanitary and storm connections at grade beams	Coordination	Approved	08-Aug-22	09-Nov-22	22-Nov-22	\$31,724.63	\$31,724.63	
	30	30	26				Revision to under-slab plumbing and inverts	Coordination	Approved	26-Jun-22	18-Aug-22	22-Sep-22	\$15,196.50	\$15,196.50	
	31	31	10				Revision to the fire and combination fire/smoke dampers	AHJ	Approved	26-Apr-22	15-Sep-22	26-Jan-23	\$134,858.85	\$134,858.85	
	32	32R1	14				Door frame material revisions along corridor 1165	Design Improvement	Not Accepted	31-Aug-22	31-Aug-22				
	33	33					Revised wood frame design for Jams	Cost Saving	Approved	09-Sep-22	28-Sep-22	05-Oct-22	\$12,750.00	\$12,750.00	
	34	34R4	21R3				Provide new grounding loop for new building service	AHJ	Approved	27-Aug-22	28-Oct-22	08-Nov-22	\$77,892.15	\$77,892.15	
	35	35R3	27R2				Delete deck mounted soap dispensers	Owner Requested	Approved	21-Nov-22	05-Dec-22	10-Jan-23	\$4,081.00	\$4,081.00	
	36	36R4	15R				Door hardware revisions to door 1147a	Coordination	Pending	12-Oct-22	18-Apr-24	29-Apr-24	\$10,606.20	\$10,606.20	
	37	37	13R				Janitor room door revisions	Coordination	Approved	19-Sep-22	19-Sep-22	10-Nov-22	\$4,785.00	\$4,785.00	
	38	38	29				Existing Service Plug Requirement	AHJ	Approved	31-Aug-22	25-Sep-22	10-Oct-22	\$2,414.10	\$2,414.10	
	41	41	24R1				Provide grilles on type 'O' fire radiation in trench in Auditorium 1005	Coordination	Approved	22-Sep-22	17-Oct-22	15-Nov-22	\$23,009.80	\$23,009.80	
	39	39	31				Additional curb at edge of existing parking area	Owner Requested	Cancelled	16-Sep-22	28-Sep-22				
	40	40R1	32R1				Revision to existing sanitary line	Owner Requested	Cancelled	21-Sep-22	29-Sep-22	06-Oct-22	\$61,577.36	\$61,577.36	TBD
	47	47R1	33				Structural revisions to Phase 1 framing, Phase 2 framing, pile caps and piles	Coordination	Approved	23-Sep-22	11-Jan-23	29-Jan-23	\$37,038.71	\$37,038.71	4
	42	42R1	34				Water storage tank layout and structural revisions	Coordination	Approved	26-Sep-22	14-Oct-22	27-Oct-22	\$3,557.83	\$3,557.83	
	43	43	35R				Revision to North Wing elevator brackets for rail attachments	Coordination	Approved	07-Oct-22	20-Jun-23	27-Jun-23	\$11,964.96	\$11,964.96	
	44	44	36R2				Revision to brace frame UB105	Coordination	Approved	09-Nov-22	13-Dec-22	26-Jan-23	\$9,497.44	\$9,497.44	
	45	45	37				Revision to light fixtures P5 and P6	Coordination	Approved	11-Oct-22	31-Oct-22	08-Nov-22	\$7,969.33	\$7,969.33	
	48	48	38				Structural clarifications - structural steel and rebar shop drawings	Coordination	Approved	20-Oct-22	13-Dec-22	10-Jan-23	\$969.52	\$969.52	
	46	46		36R1			Provide slab mounting brackets for smoke shelter	Coordination	Approved	20-Jan-23	10-Mar-23	28-Jun-23	\$2,768.37	\$2,768.37	
	49	49R2					Structural clarifications - structural steel and rebar shop drawings	Coordination	Approved	20-Jan-23	10-Mar-23	28-Jun-23	\$2,768.37	\$2,768.37	
	51	51R1	39				Add smoke detectors in corridors of RHA areas	Site Condition	Approved	17-Oct-22	25-Oct-22	01-Nov-22	\$1,050.68	\$1,050.68	
	44R1		40				Provide additional steel modifications outlined in S1R2	Coordination	Approved	08-Nov-22	13-Dec-22	10-Jan-23	\$5,258.00	\$5,258.00	
	56	56	41				Additional elevator controls	Coordination	Pending	07-Dec-22	16-Nov-22	22-Nov-22	\$3,300.11	\$3,300.11	
	54	54	42				Revision to sliding door frame details	Coordination	Approved	21-Dec-22	08-Feb-23	28-Feb-23	\$8,783.50	\$8,783.50	
	54R1	54R1	42				Provide fixed mirrors in Staff washrooms	Coordination	Approved	10-Jan-23	03-Feb-23	28-Feb-23	\$7,507.50	\$7,507.50	
	52	52		39			Correct the east of fixed mirrors from CO46	Coordination	Approved	10-Jan-23	03-Feb-23	21-Mar-23	\$7,995.00	\$7,995.00	
	55	55	43				Provide relay bases on smoke detectors related to door hold opens for S1R3	AHJ	Approved	08-Nov-22	13-Dec-22	10-Jan-23	\$3,014.00	\$3,014.00	
	57	57	44				Revise range hood colour	Owner Requested	Cancelled	18-Jan-23					
	54R1	54R1	44				Remedial modifications to pile caps and grade beams - Phase 1	Coordination	Approved	18-Jan-23	17-Jan-23	20-Jan-23	\$5,193.10	\$5,193.10	
	58	58	45				Revisions to operable window vent type	Coordination	Cancelled	06-Feb-23			\$14,145.87	\$14,145.87	4
	59	59	46				Modifications to generator ESB breakers	Coordination	Approved	07-Feb-23	24-Mar-23	03-May-23	\$19,405.10	\$19,405.10	
	72	72R3	47				Revise office door locations, electrical from PC47	Owner Requested	Approved	28-Mar-23	08-Sep-23	09-Sep-23	\$10,312.50	\$10,312.50	
	59	59	48R				Revisions to electrical to accommodate kitchen Equipment Phase 1	Owner Requested	Approved	15-Aug-23	15-Aug-23	07-May-24	\$11,985.60	\$11,985.60	
	62	62R2	49				Typical Bedroom W/ocup	Coordination	Approved	04-Feb-23	17-Mar-23	22-Mar-23	\$501.60	\$501.60	
	50	50					Revise rafter floor assembly UJC Listed Design No.	Owner Requested	Approved	09-Mar-23	03-May-23	06-Jun-23	\$75,577.95	\$75,577.95	
	51	51					Revision to select light fixtures to alternate product	Design Improvement	Cancelled	22-Mar-23					
	65	65	52				Delete select cubical curtains and provide track breaks in patient lift tracks	Coordination	Approved	29-Mar-23	20-Apr-23	26-Apr-23	\$0.00	\$0.00	
									Approved	25-Mar-23	12-May-23	12-May-23	\$5,382.50	\$5,382.50	

75	75R1	53	69	Electrical revisions for elevator connections	30-Mar-23	29-Jun-23	03-Aug-23	\$18,212.70	\$18,212.70
54	54	54	69	Revisions to interior expansion joints types	30-Mar-23	29-Jun-23	03-Aug-23	\$18,212.70	\$18,212.70
55	55	55	56	Existing Water Room pull station	05-Apr-23	17-May-23	23-May-23	\$1,142.90	\$1,142.90
56	67	57	57	Revision to brace frame VB205	17-Apr-23	12-May-23	18-May-23	\$21,164.02	\$21,164.02
57	82	82P2	78	Revision to biometric readers	18-Apr-23	01-Sep-23	25-Sep-23	\$21,023.00	\$21,023.00
58	64	64	49	Tree Removal at End of Block B	03-Nov-22	20-Apr-23	26-Apr-23	\$2,117.50	\$2,117.50
59	66R1	58	68	Clarification to area drains	20-Apr-23	19-Jul-23	27-Jul-23	\$35,942.40	\$35,942.40
77	77R1	59	85	Fiber optic connection to existing building	02-May-23	25-Jul-23	25-Oct-23	\$10,118.90	\$10,118.90
78	78	60	63	Additional pot light in bedroom type 'D'	02-May-23	26-Jun-23	04-Jul-23	\$2,865.50	\$2,865.50
79	79	61	59R	Revision to clarify city unit product	09-May-23	09-Jun-23	27-Jun-23	\$66,131.08	\$66,131.08
80	80P2	65	65	Modifications to elevator framing for floor supports and additional pit ladder	23-May-23	05-Jun-23	27-Jun-23	\$66,131.08	\$66,131.08
81	81	64	65	Patching of existing asphalt driveways	23-May-23	05-Jun-23	27-Jun-23	\$66,131.08	\$66,131.08
82	82P2	65	65	Flooring revisions	25-May-23	07-Jul-23	20-Jul-23	\$7,090.72	\$7,090.72
83	83	70	62	Owner requested revisions to Kitchen Equipment	25-May-23	22-Sep-23	09-Oct-23	\$68,113.10	\$68,113.10
84	74R1	71	62	Delete Kitchen equipment soap and towel dispenser accessories	26-May-23	20-Jun-23	27-Jun-23	(\$2,670.00)	(\$2,670.00)
85	85	66	70	Tie-in to existing fire alarm and PA systems	30-May-23	21-Mar-24	12-Apr-24	\$18,950.80	\$18,950.80
86	86	69	70	Revision to louvers	30-May-23	02-Aug-23	08-Aug-23	\$660.00	\$660.00
87	87	68	58	Patent lift system power supply covers	01-Jun-23	05-Jun-23	22-Jun-23	\$10,222.30	\$10,222.30
88	88	69	58	Revision to stair guard assembly	06-Jun-23	19-Jul-23	26-Jul-23	\$726.00	\$726.00
89	89	70	66	Revision to Ceramic tile type C72.1 in select rooms	15-Jun-23	19-Jul-23	25-Jul-23	\$0.00	\$0.00
90	90	75R	66	Temporary support angles for Block C structural frame	13-Jun-23	28-Jun-23	04-Jul-23	\$10,563.30	\$10,563.30
91	91	72	71	Removal of existing foundations at electrical duct bank trench	07-Jul-23	07-Jul-23	09-Aug-23	\$10,095.80	\$10,095.80
92	92	73	72	Revision to clay unit masonry product	08-May-24	26-Jun-24	12-Aug-24	\$55,860.00	\$55,860.00
93	93	74	73	Revise solid surface finish colour on millwork M30 & M31	12-Jul-23	12-Jul-23	12-Jul-23	\$0.00	\$0.00
94	94	75	74	Additional structural support at 5th floor trench drain	12-Jul-23	12-Jul-23	12-Jul-23	\$0.00	\$0.00
95	95	76	74	Revised detail at expansion joint at grille 23 between 5 & 7/7.2.	12-Jul-23	14-Aug-23	24-Aug-23	\$8,513.40	\$8,513.40
96	96	77	75	Revised rebar stirrups at elevator conduit duct bank	18-Jul-23	23-Aug-23	30-Aug-23	\$1,036.20	\$1,036.20
97	97	78	148	Revision to window sill support material detail	23-Aug-23	29-Aug-23	05-Sep-23	\$3,312.89	\$3,312.89
98	98	79	86	Coring of Foundation for temporary generator connection	22-Aug-23	09-Sep-23	16-Sep-23	\$3,850.00	\$3,850.00
99	99	80	86	Connection for Portable Genset and Load Bank Testing	05-Feb-24	22-Feb-24	11-Mar-24	\$116,723.25	\$116,723.25
100	100	81	87	Revision to jockey pump electrical feed	26-Jul-23	01-Sep-23	12-Sep-23	\$5,904.80	\$5,904.80
101	101	82	87	Revised wall depth in Laundry Rooms to accommodate 4" drain pipe	27-Jul-23	19-Sep-23	03-Oct-23	\$246.50	\$246.50
102	102	83	81	Delete fire damper at return air duct in penthouse level	31-Jul-23	24-Oct-23	21-Nov-23	(\$467.00)	(\$467.00)
103	103	84	81	Revised wall thickness to accommodate pipe size	03-Aug-23	19-Sep-23	03-Oct-23	\$3,090.10	\$3,090.10
104	104	85	82	Domestic booster pump power feed	23-Aug-23	19-Sep-23	03-Oct-23	\$6,792.50	\$6,792.50
105	105	86	88	Revision to Drew St. entrance secondary & storm pipes for interferences	28-Aug-23	10-Sep-23	24-Oct-23	\$5,335.90	\$5,335.90
106	106	87	80	Electric heaters for temporary heat in rooms at junction between Phase 1 and 2	15-Sep-23	10-Sep-23	24-Oct-23	\$5,335.90	\$5,335.90
107	107	88	80	Investigation for tie-in to existing PA system	15-Sep-23	10-Sep-23	24-Oct-23	\$5,335.90	\$5,335.90
108	108	89	89	Ductwork revisions related to S167	06-Jun-23	02-Aug-23	25-Sep-23	\$1,439.50	\$1,439.50
109	109	90	89	Additional louvre colour	02-Oct-23	30-Oct-23	10-Nov-23	\$3,300.00	\$3,300.00
110	110	91	87	Chiller Support Frames	02-Oct-23	17-Oct-23	18-Oct-23	\$42,145.78	\$42,145.78
111	111	92	96	Revised light fixture type U & U1	17-Oct-23	29-Nov-23	07-Jan-24	\$2,755.30	\$2,755.30
112	112	93	94	Reverse storm drain piping from the roof of Stan Shaft #5	26-Oct-23	14-Nov-23	05-Dec-23	\$8,269.80	\$8,269.80
113	113	94	114	Add digital menu board connections at each dining area	31-Oct-23	01-Apr-24	12-Apr-24	\$15,745.40	\$15,745.40
114	114	95	114	Additional roof anchors at chimney for Boiler #4	01-Nov-23	20-Nov-23	10-Jan-24	\$35,019.60	\$35,019.60
115	115	96	107	Revision to flooring materials in corridors and resident vestibules	08-Nov-23	22-Nov-23	07-Jan-24	\$0.00	\$0.00
116	116	97	127	Provide a permanent load bank for generator testing	08-Nov-23	22-Nov-23	07-Jan-24	\$0.00	\$0.00
117	117	98	127	Revision for door controls	10-Nov-23	08-May-24	23-May-24	\$55,073.65	\$55,073.65
118	118	99	93	Ground connection from pole to transformer	30-Nov-23	24-Nov-23	10-Nov-23	\$3,122.90	\$3,122.90
119	119	100	90	Additional track components for lift track in room 5091 - Submittal 135	30-Nov-23	24-Nov-23	10-Nov-23	\$2,448.60	\$2,448.60
120	120	101	92	Revision to ductwork related to ERV#1 and S167#2	15-Sep-23	16-Nov-23	20-Nov-23	\$4,701.40	\$4,701.40
121	121	102	102	Typical resident wardrobe storage hinges	20-Nov-23	09-Jan-24	15-Jan-24	\$28,778.20	\$28,778.20
122	122	103	102	Revision to resident room drapes	22-Nov-23	08-Jan-24	10-Jan-24	\$4,059.00	\$4,059.00
123	123	104	101	Additional lightning protection	27-Nov-23	08-Jan-24	10-Jan-24	\$4,059.00	\$4,059.00
124	124	105	103	Toggle switch at flusher/drainfactor in soiled utility rooms	29-Nov-23	11-Jan-24	15-Jan-24	\$1,651.10	\$1,651.10
125	125	106	105	Revised drainage for balcony/roof areas	29-Nov-23	15-Feb-24	27-Feb-24	\$19,183.78	\$19,183.78
126	126	107	95	Costs associated with piping clarification in S180	15-Aug-23	30-Nov-23	14-Dec-23	\$22,236.50	\$22,236.50
127	127	108	80	Delete telephone cables between communications cabinets	15-Dec-23	08-Jan-24	10-Jan-24	\$0.00	\$0.00
128	128	109	53	Phase 2 piling	08-Jan-24	08-Jan-24	10-Jan-24	\$0.00	\$0.00
129	129	110	104	Revision to Clean Utility Millwork M13	22-Dec-23	24-Jan-24	30-Jan-24	(\$29,960.00)	(\$29,960.00)
130	130	111	112	Delete resident room lower entertainment boxes	02-Jan-24	15-Mar-24	03-Apr-24	(\$112,848.00)	(\$112,848.00)
131	131	112	118	Revisions to Phase 2 Structural Steel	04-Jan-24	02-Feb-24	27-Feb-24	\$13,369.24	\$13,369.24
132	132	113	118	Wendguard elevator control tie-in	08-Jan-24	17-Apr-24	26-Apr-24	\$32,157.40	\$32,157.40
133	133	114	118	Asphalt deficiency warranty extension	06-Dec-23	14-Dec-23	11-Jan-24	(\$7,500.00)	(\$7,500.00)
134	134	115	99	CSA IPAC training course	10-Nov-23	02-Jan-24	11-Jan-24	(\$550.00)	(\$550.00)
135	135	116	98	Revision to Block D tub rooms	26-Feb-24	26-Feb-24	07-Mar-24	\$7,681.30	\$7,681.30
136	136	117	122	Support posts for steel deck system in stairwells	31-Jan-24	01-Mar-24	07-Mar-24	\$53,607.07	\$53,607.07
137	137	118	108	Revised outlet locations in Type C Bedrooms	08-Feb-24	23-Feb-24	07-Mar-24	\$1,907.40	\$1,907.40
138	138	119	107	Delete siping band detail at Penthouse	21-Feb-24	04-Mar-24	27-Feb-24	(\$10,600.00)	(\$10,600.00)
139	139	120	113	Slab edge firestop detail revision	09-Feb-24	07-Mar-24	04-Apr-24	\$39,165.00	\$39,165.00
140	140	121	113	Identify of aisle edge at curtain wall Block C - Phase 1	22-Mar-24	22-Mar-24	04-Apr-24	\$3,637.92	\$3,637.92
141	141	122	113	Clarification to temporary soffit and heating details	07-Mar-24	07-Mar-24	07-Mar-24	\$0.00	\$0.00
142	142	123	116	Acid door S136 and associated hardware	04-Mar-24	05-Apr-24	26-Apr-24	\$11,698.50	\$11,698.50

147	147R1	111R	135	Revisions to communication cabinets racks and distribution	Coordination	Approved	14-Mar-24	02-Jul-24	29-Jul-24	\$27,195.00	\$27,195.80
150	150	112	133	Radiant heater piping enclosures	Coordination	Approved	14-Mar-24	22-Apr-24	22-May-24	\$9,624.86	\$9,624.86
151	151	113	119	Revisions to Resident Washrooms to Accommodate Plumbing Drain	Coordination	Approved	22-Apr-24	22-Apr-24	29-Apr-24	\$5,564.06	\$5,564.06
152	152R1	114	126	Revisions to water room door hardware	Coordination	Approved	02-May-24	07-May-24	23-May-24	\$8,929.80	\$8,929.80
156	156	116R	121	Revision to handrails and base bumpers	Coordination	Approved	20-May-24	01-May-24	07-May-24	\$14,213.38	\$14,213.38
153	153	115	129	Revision to cabinet locks	Owner Requested	Approved	24-Apr-24	24-Apr-24	24-May-24	\$1,540.57	\$1,540.57
154	154	133	129	Delete Sprinkler Control Valve	Cost Saving	Approved	01-May-24	24-Apr-24	07-May-24	(\$500.00)	(\$500.00)
158	158	117	124	Add temporary heat trace system to pipes at underside of severy 2078 & 2086	Coordination	Approved	08-Apr-24	08-Apr-24	15-May-24	\$21,541.30	\$21,541.30
157	157	118	128	Phase 1 - floor level sun control outrigger support	Coordination	Approved	11-Apr-24	06-May-24	24-May-24	\$29,342.14	\$29,342.14
160	160	119R	125	Revise milkwork pulls	Coordination	Approved	13-May-24	30-May-24	06-Jun-24	\$2,971.10	\$2,971.10
159	159	118	133	Additional exit signs at double egress doors	Cost Saving	Approved	10-May-24	23-May-24	23-May-24	(\$4,132.80)	(\$4,132.80)
163	163	120	134	Add end enclosures to sneeze guards	Coordination	Approved	29-May-24	11-Jun-24	23-Jul-24	\$22,341.00	\$22,341.00
162	162	121R	134	Brick support at level 2 balcony/roof	AHJ	Approved	03-Jun-24	12-Jun-24	23-Jul-24	\$10,373.00	\$10,373.00
122			130	Delay Claim Settlement	Coordination	Pending					
148	149		131	Additional cubicle curtains Phase 2	Delay Claim	Approved	04-Jun-24	06-Jun-24	06-Jun-24	\$317,200.00	\$317,200.00
168	168R	124	131	Replace damaged trees by water salt at highway	Coordination	Approved	17-Apr-24	17-Apr-24	29-May-24	\$10,670.00	\$10,670.00
167	167	118	138	Crocheting and clarifications for pumps P7, P20 & P21	Site Condition	Cancelled	08-Jul-24	19-Jul-24			
169	169R	125	136	Revision to hardware on doors 1018a, 1040b, 1185	Coordination	Approved	18-Jul-24	09-Aug-24	29-Aug-24	\$1,821.00	\$1,821.60
126			137	Revision to soffit detail at 1064 & 1075	Coordination	Approved	22-Jul-24	22-Jul-24	29-Jul-24	\$1,056.00	\$1,056.00
127			140	Add hot water recirculation line to washers	Design Improvement	Cancelled	22-Jul-24	07-Aug-24	11-Sep-24	\$5,908.76	\$5,908.76
128			141	Generator shore power circuit	Coordination	Approved	07-Aug-24	03-Sep-24	19-Sep-24	\$6,043.40	\$6,043.40
129			142	Revision to 5th floor Dining Windows & exhaust duct	Coordination	Approved	13-Aug-24	05-Sep-24	19-Sep-24	\$20,709.61	\$20,709.61
175	175R	130R	143	Rework roof drain above 5th floor balcony	Coordination	Approved	19-Aug-24	11-Sep-24	19-Sep-24	\$4,275.35	\$4,275.35
171	171	135	143	Revised - insulation tie-in at temporary wall to curtain wall	Coordination	Approved	19-Sep-24	24-Sep-24	03-Oct-24	\$5,417.50	\$5,417.50
			135	Credit for revisions to PPV valves from S1F135	Cost Saving	Approved	18-Jul-24	15-Aug-24	29-Aug-24	(\$4,964.00)	(\$4,964.00)
			131	Revised - Gas detection in Generator room #6011	Regulatory Change	Pending	06-Nov-24				
			132	Water room driveway revision	Coordination	Approved	19-Sep-24	29-Sep-24	04-Oct-24	\$1,045.44	\$1,045.44
			137	Clarification to handrail carriers	Coordination	Approved	24-Jul-24				
			138	Composit Slab Crack remediation	Coordination	Approved	14-Sep-24				
			142	Ductwork revisions at Chapel 1027	Coordination	Approved	12-Sep-24				
			141	Revised - Location of Electrical Panel in Janitor Rooms	Coordination	Approved	01-Oct-24				
			143	Revision to bulkheads at corridor 1032	Coordination	Approved	17-Sep-24				
			146	Revision to balcony ceiling panels at tapered beams	Owner Requested	Approved	21-Oct-24	22-Oct-24	29-Oct-24	\$0.00	\$0.00
			144R(2)	Revised (2) - Temporary link connection details	Coordination	Approved	16-Oct-24				
			145	Clarification to Boiler Breaker Feeds and Temp Link Heaters	Coordination	Approved	08-Oct-24				
			146	Reverse rating at column 12.1-F	Coordination	Approved	10-Oct-24				
			141R	Reframing and hardware revision relative to S1F141R	Coordination	Approved	08-Oct-24	15-Oct-24	21-Oct-24	\$1,364.66	\$1,364.66
			147	Clarification to typical windows drainage	Coordination	Approved	22-Oct-24				
			147	Add Handrails to link	Owner Requested	Approved	20-Nov-24	20-Nov-24	20-Nov-24	\$5,268.77	\$5,268.77
			148	Clarification to shaft bottom closure location	Coordination	Approved	30-Oct-24				
			149	Clarification to penthouse glycol tank wiring	Coordination	Approved	06-Nov-24				
			150	Revision to fireplace hearth stone in S115	Coordination	Approved	19-Nov-24				
			151	Miscellaneous Structural Clarifications	Coordination	Approved	19-Nov-24				
180R			148R	Temporary Link Connection details	Coordination	Approved	15-Nov-24	02-Dec-24	10-Dec-24	\$10,226.30	\$10,226.30
			152	Revisions breakers and raceway at IT Room 6003	Coordination	Approved	20-Nov-24	20-Nov-24	20-Nov-24	\$3,942.40	\$3,942.40
			149	Gas detection controller in generator room 6011	Coordination	Approved	02-Dec-24	02-Dec-24	10-Dec-24	\$3,942.40	\$3,942.40
			153	Austco Nurse Call alert info	Coordination	Approved	09-Dec-24				
			154	Revised FHC location main floor phase 1	Coordination	Approved	11-Dec-24				
			135	Modify alternating tread ladder construction in penthouse	Coordination	Approved	12-Dec-24				
Total - As of Issue Date										\$2,355,606.27	\$2,370,950.12

Board of Management Meeting
December 18, 2024

❖ CLINICAL SERVICES - Lindsay Dyrda, Director of Care

Critical Incidents to the Ministry of Long Term Care

- ❖ November 23 – December 13, 2024 – 4 Total
 - ❖ Staff to Resident Action: 2 classified as neglect
 - ❖ Resident to Resident Action: 1 classified as sexual, 1 classified as physical

Inspections

- ❖ None

Staffing

- ❖ Agency RN hired to assist over the holidays and cover vacations

❖ CLINICAL SERVICES - Mathew Mlodozenc - RAI Coordinator

Care Plans

- ❖ More attention to details and more thorough assessment during the RAI assessment period.
- ❖ RPN TL also conducting CP reviews – this new process ensures reviews are completed ~q6weeks to promote accuracy.
- ❖ Clinical Pathways project currently in the preliminary phase – care plans to be streamlined for clarity and organization; new assessments to be implemented that promote consistency and standardization

CMI

- ❖ Remains stable around 1.20 with fluctuations of ~0.02 points above/below
- ❖ Changes in service provisions are showing potential for maximizing CMI further (IV therapy) – Aug 2024 CMI of 1.1892, Nov 2024 CMI of 1.2535 (CMI increase primarily influenced by administration of remdesivir (IV) during outbreak)
- ❖ New documentation templates created for IV therapy – easy to track who is receiving IV
- ❖ IV fluids given in house; potential to impact resident rug scores significantly
- ❖ Plans to implement and offer more extensive services in house

Staff

- ❖ Nancy Corbett assumed the role of the Nursing Rehab Nurse following Maxine McCart's retirement. Nancy has seamlessly adapted into her new role. Nancy currently provides nursing rehab services to 59 residents. She has maintained the nursing rehab RUGs well above the allotted 5%.

❖ **STAFFING** - Tiffany Chapman, HR Coordinator

Staffing & Students

- ❖ Active/In Progress - PSW Living Classroom Group

Vacancies as of December 12, 2024

- ❖ PSW's - 2 perm FT, 2 temp FT / 1 perm PT, 8 temp PT - ALL LINES POSTED
- ❖ RPN's - 1 perm FT, 4 temp FT / 1 temp PT, 1 perm PT
- ❖ 1 RN FT Vacancy - temp to assist with time off requests - RN Agency + 1 new hire RN onboarding
- ❖ Dietary - 3 temp PT, 1 perm PT
- ❖ Housekeeping - 3 temp PT

Hired in November

- ❖ 4 Total (1 PSW, 2 RPN, 1 FSW)

Terminated/Resigned/Retired in November

- ❖ 11 Total (6 PSWs, 1 CSS HMKER, 1 RN, 3 RPN)

❖ **ADMISSIONS** - Tracy Davis, Interim Resident & Family Navigator

This report provides an update on the admissions and discharges at Cassellholme during the ongoing hospital bed crisis, covering the period from November 21 to December 11, 2024.

Admissions:

- We have admitted 9 new residents to our facility during this period. The increase in admissions reflects the continued pressure on the healthcare system, with more individuals requiring long-term care as hospital beds remain occupied.

Discharges and Deaths:

- There have been 5 deaths within our facility during this same period.

We understand that this is an incredibly challenging time for both residents and their families. Our team is dedicated to providing compassionate support and communication with families, ensuring they feel informed and involved in their loved ones' care.



377, rue Bank Street
 Ottawa, Ontario K2P 1Y3
 tel./tél. 613 236 7238
 fax/télé. 613 563 7861
 www.cupw-sttp.org



CUPW respectfully acknowledges this office is located on the traditional unceded territory of the Anishinaabeg People.

Le STTP reconnaît, en tout respect, que son bureau est situé sur le territoire traditionnel et non cédé des peuples anishinaabés.

7.5

BY EMAIL AND MAIL

January 16, 2025

Richard Gould, Mayor
 Township of Calvin
 RR 2 1355 Peddler's Dr
 Mattawa, ON P0H 1V0

RECEIVED
 1-28-2025
 by Mail

Dear Richard Gould:

RE: Industrial Inquiry Commission Reviewing Canada Post

As you may know, the Canada Industrial Relations Board, as instructed by the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission led by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

The Commission has been tasked with reviewing the obstacles to negotiated collective agreements, as well as making recommendations about the future structure of Canada Post. The Commission has until May 15, 2025, to submit its final report to the government.

While time is extremely short, the good news is that there is an opportunity for you to make a submission as part of the Commission's public review. CUPW would like to ensure that the views of municipalities are considered. Therefore, if at all possible, we would like you to provide input to the Commission.

During the last public review on the mandate of Canada Post in 2016, the active engagement of municipalities was critical in the decision to maintain door-to-door delivery and immediately stop the further rollout of community mailboxes. However, there is nothing to stop the Commission from making recommendations to bring that back or to suggest other cutbacks.

We have enclosed a sample resolution that your municipality can adopt about making a submission to the Commission, expanding services at the public post office, and the need for more robust public stakeholder consultation. We have also included a document with some suggested themes to consider for your written submission. If you can, please let us know if you plan to participate, pass a resolution, and can send us copies of the materials you submit.

Upcoming Federal Election

We also find ourselves in a period of federal political uncertainty, with the possibility of a federal election only months away. This will raise public discussion and debates on many issues affecting the public and all municipalities.

In all likelihood, it will be the next federal government that will determine what will be done with the Commission's report.



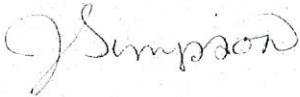
In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear their public commitments regarding the following issues:

- Preserving our universal and public postal service;
- Maintaining the moratorium on post office closures;
- Maintaining door-to-door mail delivery; and,
- Establishing postal banking to offset the loss of financial services in many communities.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. CUPW is confident that we can build on our past success and convince the Commission to recommend against service cuts, to maintain good jobs in our communities, expand services that generate additional revenues to keep Canada Post self-sustaining and allow us to build a universal, affordable and green public postal system for future generations.

For more information, please visit deliveringcommunitypower.ca or contact Brigitte Klassen at bklassen@cupw-sttp.org.

Sincerely,



Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, CUPW Locals, Specialists





Canada Post is Under Review through Section 108 of the *Canada Labour Code*

As you may know, the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post just before the holiday break, ordering CUPW members to return to work under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission lead by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

It will review Canada Post's financial situation, the possible diversification or alteration of delivery models, Canada Post's viability as it is currently configured, as well as bargaining issues, including full-time employment, health and safety and job security and produce a report not later than May 15, 2025. Accordingly, Kaplan's "recommendations may include amendments to the collective agreement, and any other changes to be implemented, including the structures, rights and responsibilities of the parties in the collective bargaining process."

The Commission is Seeking Input

We have an incredibly short timeline to follow. Hearings will begin January 27 with statements from both CUPW and Canada Post. The good news is that there is an opportunity for third parties to send in a written submission to the Commission as part of its public review. CUPW and Canada Post must have their bilingual submissions in to the commission by end of day Monday, January 20. We do not have a date or mechanism yet for third-party submissions, but it could be very soon. CUPW would like to ensure that the views of community groups, municipalities, allied organizations and labour are also considered. Therefore, if at all possible, we would like you to provide input to the Commission.

Please let us know if you will be making a submission. Please contact Brigitte Klassen at bklassen@cupw-sttp.org, so we can provide you with more details on how to send it to the Commission as soon as we have more information.

As time is of the essence and to help get you started on your submission, here are some suggested themes to consider that are important supplements to CUPW's bargaining demands.

- Keep Canada Post a Public Service
- Maintain universal service at a uniform price
- Expanded services to diversify and generate new revenue streams, no service cuts
 - add financial services
 - maintain the moratorium on post office closures to enable community hubs (meeting spaces, sales of local crafts, community gardens, government services for all levels of government)
 - maintain door-to-door delivery and increase where financially viable
- Major changes to Canada Post should not be made without full public consultation conducted through a mandate review involving all stakeholders

Keep Canada Post a Public Service

The Commission will examine the financial situation at Canada Post. Currently, the Crown Corporation is required only to be self-sufficient. It is completely user-funded and does not rely on taxpayer dollars. Canada Post still tends to prioritize major, high-profit customers over the public and providing a public service. Canada Post must not lose sight of its public interest objectives.

Major changes to Canada Post and the *Canadian Postal Service Charter* should not be made without full public consultation and hearings conducted through a mandate review involving all stakeholders. There is simply not enough time to do this under the Labour Minister's *Canada Labour Code* Section 108 order.

Maintain universal service at a uniform price

There have also been calls in the media and by various think tanks to privatize or deregulate Canada Post with little regard for the impact on public service or working conditions. Though transaction mail has been in decline, there are still over 2 billion letters delivered every year to an increasing number of addresses. Canada Post has an exclusive privilege (a monopoly) to handle letters so that it is able to generate enough money to provide affordable postal service to everyone, no matter where they live, be it a large urban centre or a rural or isolated community. There is no comparison in the world of a deregulated or privatized post office that serves anything near Canada's vast size and geography.

It will become increasingly difficult for our public post office to provide universal postal service if the exclusive privilege is eroded or eliminated. The exclusive privilege funds its universality. If parts of the service are deregulated or privatized, competitors will leave it to Canada Post alone to provide increasingly expensive delivery service to rural and remote communities, while they compete in profitable urban areas.

Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation. We have this regulation for a reason.

Expanded services to diversify and generate new revenue streams, no service cuts

For years, CUPW has been advocating for new and expanded services to help diversify and create new revenue streams as a direct means to handling decline in letter volumes. Many of these services, such as postal banking, already exist in many other post offices around the world and they generate significant revenue. Around the world, more than 1.2 billion people hold postal bank accounts.

Providing new services through the existing corporate retail network ensures that good jobs remain for workers and their families in the communities in which they live.

Financial Services

Given Canada Post's vast retail network, postal banking would offer in-community service for those who are underbanked or who have had their financial institutions close and leave town. Today, there are many rural communities with post offices, but no banks or credit unions. Very few Indigenous communities are served by local bank branches. Hundreds of thousands of low-income Canadians don't have bank

accounts at all, and almost 2 million Canadians rely on predatory payday lenders for basic financial services.

Postal banking is relatively straightforward. Like commercial banks, post offices would provide everyday financial services like chequing and savings accounts, loans and insurance. Postal banking could also be used to deliver government loans, grants and subsidies to boost renewable energy projects and energy-saving retrofits.

In many countries, postal banking is also mandated to provide financial access for all citizens and to play a role in addressing social inequalities. Postal banking could provide reliable financial services that everyone needs at affordable rates.

Community Hubs and Moratorium on Post Office Closures

We have also advocated community hubs (provide government services for all levels of government, meeting space, sales of local crafts, community gardens) and EV charging stations.

One of Canada Post's demands during Negotiations was to have the *flexibility* to close more than 130 of the 493 corporate Retail Post Offices that are protected under the current CUPW-Canada Post Urban Postal Operations collective agreement. These are post offices that are run by Canada Post and are not franchises located inside another host business.

While about three-quarters of these are also covered by an additional 1994 moratorium on closures, for those that are not, they could end up being privatized or disappear altogether if we lose this contract language. Residents may then have to travel further for their postal needs. No franchise host business is going to give up retail space for community hubs, nor parking space for charging stations that generate revenue for Canada Post. Longstanding, good-paying, full-time jobs in our communities could be replaced with low-wage, part-time work.

You can find a list of the post offices under the moratorium and how they are protected here:

<https://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/bureaux-outlets-eng.html>

Senior Check-Ins

We have proposed creating a senior check-in service as well. Senior check-ins could bring peace of mind to loved ones and relatives who don't live nearby. Japan, France and Jersey in the British Isles currently offer effective and successful senior check-in services through their national postal services. Door-to-door postal workers are already watchful for signs that something isn't quite right. They could be allotted extra time on their routes to simply check in on seniors or people with mobility issues who sign up for the service to make sure everything is okay and deliver peace of mind.

Find out more about our service expansion proposals at <https://www.deliveringcommunitypower.ca>

Canada Post and the Industrial Inquiry Commission

Whereas the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*.

Whereas the Federal Minister of Labour, Steven MacKinnon, created an *Industrial Inquiry Commission* under Section 108 of *Canada Labour Code*, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the *Canadian Postal Service Charter*.

Whereas Canada Post is, first and foremost, a public service.

Whereas the *Commission* has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and/or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers.

Whereas the *Commission* only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post.

Whereas while there is room for written input, the *Commission* process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments.

Whereas it will be crucial for the *Commission* to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure Canada Post's financial self-sustainability.

Therefore, be it resolved that (name of municipality) provide input to the *Commission* in the form of a written submission.

Therefore, be it resolved that (name of municipality) will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the *Canada Post Corporation Act*, Canada Post's mandate or the *Canadian Postal Service Charter* without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

PLEASE SEE THE MAILING INFORMATION FOR RESOLUTIONS ON REVERSE SIDE

MAILING INFORMATION

1) Please send your resolution to the Commission:

- We do not have a mailing address at this time. As we understand it, this is the email address that will collect the documents on behalf of the Commission:
edsc.cdi-iic.esdc@labour-travail.gc.ca

2) Please send your resolution to the Ministers responsible for Labour and Canada Post, and your Member of Parliament:

- Steven MacKinnon, Federal Minister of Labour, House of Commons, Ottawa, Ontario, K1A 0A6
- Jean-Yves Duclos, Federal Minister of Public Services and Procurement of Canada, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

3) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

From: Erika Luoma <erika.luoma@autismontario.com>

Sent: Sunday, February 2, 2025 10:07:54 PM

To: CAO <CAO@calvintownship.ca>

Subject: Fly the Flag on April 2, 2025, for World Autism Day

Dear Donna Maitland, CAO/Clerk Treasurer,

Autism Ontario is a charitable organization founded in 1973, and we are privileged to support the autism community of the Township of Calvin. We have more than 50 years of supporting, representing, and advocating for all autistic individuals across the province regardless of race, ethnicity, income, religion, gender identity, or sexual orientation.

Join Autism Ontario as we *Celebrate the Spectrum* this upcoming World Autism Day by purchasing a flag for our "Fly the Flag" campaign and formally proclaiming **April 2, 2025, as World Autism Day**. This is an excellent opportunity for your municipality to show support for autistic individuals across Ontario and in your communities.

You can purchase a flag through our website at

<https://celebratethespectrum.com/shop/>

What is Celebrate the Spectrum?

Celebrate the Spectrum is our campaign for World Autism Day celebrations. It is an opportunity for positive action to provide spaces of support and advocacy for our diverse communities while learning about autism, and how we can all make our communities better for autistic individuals. Our campaign theme is tie-dye, symbolizing the beautiful uniqueness and individuality of every autistic person. Celebrate the Spectrum unites families, schools, communities, businesses, government, and professionals in recognizing World Autism Day by celebrating autistic people and bringing to light the systemic barriers that must be removed to create a more supportive and inclusive Ontario.

We are always available to help with resources and ideas on how you can get involved. Let's come together and embrace our diversity, exploring endless possibilities in every pattern!

Let us know if you will be flying the flag! Register your municipality [here](#).

I can be reached via email or at the telephone number below. Thank you for your time and I look forward to connecting with you soon.

With appreciation,

Erika Luoma

Fund and Volunteer Coordinator, Mom of an Autistic Adult and resident of Northern Ontario

AutismONTARIO

autismontario.com

1179 King St. West, Suite 004 | Toronto, ON | M6K 3C5

T: 1-800-472-7789 ext. 223 | E: erika.luoma@autismontario.com

Show your support for the autistic community.

A Proclamation on World Autism Day 2025

Whereas:

World Autism Day is recognized on April 2, 2025, in Canada. Autism Ontario is one of the largest collective voices representing the autism community, and the work we do helps all autistic individuals and families in their communities have access to meaningful support, information, and connections — not only on April 2 but every day throughout the year.

Whereas:

Autism impacts more than 135,000 individuals in Ontario, representing 1 in every 50 Canadian children and youth. It not only influences the lives of autistics but also their friends, families, and communities. It's crucial for us to raise awareness, and acceptance, provide support and promote a more inclusive society.

Whereas:

Autism is a diverse spectrum that varies widely among individuals. Each person's experience with autism can change over time. This evolving journey highlights the uniqueness of every autistic individual, emphasizing the need for understanding and support tailored to their specific needs.

Whereas:

Autism Ontario is the leading source of information and referral on autism, and since 1973, has been providing support, information, and opportunities for thousands of families and individuals across the province.

Whereas:

Autism Ontario is devoted to raising public awareness about autism and addressing the everyday challenges faced by individuals with autism, their families, and the professionals who work alongside them. We urge everyone to recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in activities and discussions. Together, we can create a society that values and includes everyone.

Now Therefore:

BE IT RESOLVED that I, (insert Mayor name or designate), do hereby recognize April 2 as World Autism Day while committing to embrace awareness and acceptance today and every day throughout the year.

Dated at (municipality), Ontario this 2nd day of April 2025.



The Corporation of the
County of Northumberland
555 Courthouse Road
Cobourg, ON, K9A 5J6



Northumberland County Council Resolution

RECEIVED
CASSIDY
e m a s

SENT VIA EMAIL

January 31, 2025

Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks)
Honourable Peter Bethlenfalvy (Minister of Finance)
Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland Peterborough-South)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Re: Correspondence, Municipality of St. Charles 'Deposit Return Program'

At a meeting held on January 22, 2025 Northumberland County Council approved Council Resolution # 2025-01-22-035, adopting the below recommendation from the January 6, 2025 Public Works Committee meeting:

Moved by: Councillor Mandy Martin
Seconded by: Councillor John Logel

"**That** the Public Works Committee, having considered correspondence from the Municipality of St. Charles regarding 'Deposit Return Program' recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland Peterborough-South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Council Resolution # 2025-01-22-035

Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather

Manager of Legislative Services / Clerk
Northumberland County

Council Resolution

Moved By M. Maubin
Seconded By J. Fogel

Agenda
Item 10


Resolution Number
2025-01-22- 035

Council Date: January 22, 2025

“That Council adopt all recommendations from the three Standing Committees, as contained within the Committee Minutes (meetings held January 6 and 8, 2025).”

Recorded Vote
Requested by _____
Councillor's Name

Deferred _____
Warden's Signature

Carried 
Warden's Signature

Defeated _____
Warden's Signature



Public Works Committee Resolution

Committee Meeting Date: January 6, 2025

Agenda Item: 7.b

Resolution Number: 2025-01-06-004

Moved by: B. Ostrander

Seconded by: J. Logel

Council Meeting Date: January 22, 2025

"That the Public Works Committee, having considered correspondence from the Municipality of St. Charles regarding 'Deposit Return Program' recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Andrea Khanjin (Minister of Environment, Conservation and Parks), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of Labour, Immigration, Training and Skills Development and MPP for Northumberland Peterborough-South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Carried _____
Committee Chair's Signature

Defeated _____
Committee Chair's Signature

Deferred _____
Committee Chair's Signature

The Corporation of the Municipality of St. Charles
RESOLUTION PAGE




Regular Meeting of Council

Agenda Number: 8.2.
Resolution Number 2024-403
Title: Resolution Stemming from October 16, 2024 Regular Meeting of Council - Item 8.1 - Correspondence #4
Date: November 20, 2024

Moved by: Councillor Loftus
Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the letter dated September 20, 2024 by the Town of Bradford West Gwillimbury, regarding the Ontario Deposit Return Program;
AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Minister of the Environment, Conservation and Parks, Andrea Khanjin; the Minister of Finance, Peter Bethlenfalvy; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament (MPP); and all Ontario Municipalities.

CARRIED


MAYOR

September 20, 2024

BY E-MAIL

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks
5th Floor
777 Bay St.
Toronto, ON M7A 2J3

Dear Minister Khanjin:

Ontario Deposit Return Program

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

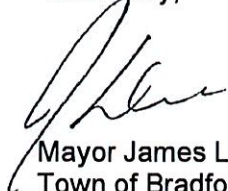
Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,



Mayor James Leduc
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic
Ontario's Municipal Councils and Conservation Authorities

The 2025 Northern Ontario Broadband Report is Here!

Today Blue Sky Net has released our third annual Northern Ontario Broadband Report. See our findings and learn more about the state of broadband internet in Northern Ontario [HERE!](#)



Northern Ontario Broadband Report - 2025 Factsheet

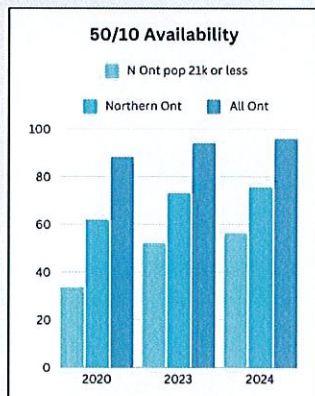
Prepared by Blue Sky Net, February 2025.

BLUE SKY NET

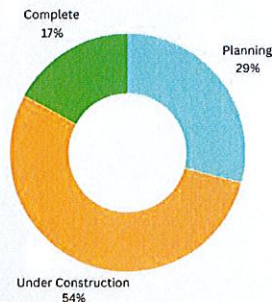
Blue Sky Net is a not-for-profit organization located in North Bay since 2002. Our mission has been to promote the development and adoption of digital technologies. Blue Sky Net operates the connectednorth.ca website, Ontario Internet Access Map (OIAM), Ontario Broadband Resource Hub, and the Broadband and Associated Infrastructure Analysis Project (BAIMAP).

CONTACT

- www.bluesky.net
- info@bluesky.net
- [@BlueSkyNetNorth](https://www.facebook.com/BlueSkyNetNorth)
- [@BlueskyNetNorth.bsky.social](https://www.instagram.com/BlueskyNetNorth)
- [Blue Sky Economic Growth Corporation](https://www.linkedin.com/company/blue-sky-economic-growth-corporation)



Northern Ontario Project Statuses



Key Findings:

The percentage of households in Ontario covered with 50/10 Mbps is at 96%, Northern Ontario statistics are still lagging behind.

- 75% of Northern Ontario households have access to 50/10, up 2% from 2023.
- 56% of Northern Ontario communities with 21k or less population have access to 50/10. Up 5% from 2023.

Broadband projects that are due to be completed by the end of 2025 are only 17% completed as of October 2024 - a 7% increase in completion rate from 2023, but still far behind the progress of projects in the rest of Ontario with a completion rate of 48%.



Federal Economic Development
Agency for Northern Ontario

Agence fédérale de développement
économique pour le Nord de l'Ontario



CONNECTED NORTH

RECEIVED
FEB 05 2025
J. Avery



February 5, 2025

Donna Maitland
Municipality of Calvin
1355 Peddlers Drive, RR#2
Mattawa ON P0H 1V0

Dear Donna,

In January 2025, the District of Nipissing Social Services Administration Board passed the 2025 budget which includes an overall increase in the levy of \$694,196 year over year. Using the 2024 Property Assessment Rolls and the 2024 tax ratios of the Municipalities in our district, the levy is apportioned amongst the Municipalities using a weighted assessment.

Please find enclosed the worksheet showing the calculation of the apportionment of the municipal share of the 2025 Budget amongst the Municipalities in the District of Nipissing and Territories Without Municipal Organization (TWOMO). Also included is the calculation showing the adjusted invoice amount for March 2025, and the amount to be invoiced monthly for the balance of the year to December 31, 2025.

Should you have any questions regarding this calculation, please do not hesitate to contact me directly. I can be reached at (705) 474 - 2151 ext. 63350, or at justin.avery@dnssab.ca

Yours truly,

Justin Avery, CPA, CA
Manager of Finance



District of Nipissing Social Services Administration Board
2025 Approved Budget \$- Municipal Apportionment

The weighted assessment figures have been calculated using 2024 Assessment Rolls and 2024 Tax Ratios.
There are no Tax Ratios available for the Unincorporated Townships.

Municipality	A - Current Value Assessment Method used to determine Unincorporated share only			B - Weighted Assessment Method (Excl. PIL) - Actual CVA %Cost for Unincorporated			2025 Monthly Levy =Col. 6/12	2024 Budget Allocation	Variance Yr over Yr Budget Allocation	Variance % Change
	Current Value Assessment-2024	%	Budget Allocation	Weighted Assessment-2024	%	Budget Allocation				
	1	2	3	4	5	6				
City of North Bay	5,798,057,125	-	-	6,857,266,868	60.5143%	14,480,058	1,206,672	14,087,246	392,812	2.79%
Municipality of West Nipissing	1,688,835,798	-	-	1,765,887,903	15.5810%	3,723,484	310,290	3,608,468	115,016	3.19%
Municipality of East Ferris	717,022,711	-	-	718,933,558	6.3352%	1,515,916	128,326	1,461,310	54,606	3.74%
Municipality of Temagami	503,299,400	-	-	507,472,161	4.4718%	1,070,037	89,170	1,043,146	26,890	2.58%
Township of Bonfield	308,940,810	-	-	296,281,057	2.6108%	624,727	52,061	598,929	25,798	4.31%
Township of South Algonquin	272,230,700	-	-	282,502,470	2.4894%	595,674	49,639	580,533	15,141	2.61%
Township of Papineau-Cameron	170,807,200	-	-	156,304,457	1.3774%	329,578	27,465	320,381	9,196	2.87%
Town of Mattawa	109,523,025	-	-	119,309,494	1.0514%	251,571	20,964	245,815	5,756	2.34%
Township of Chisholm	162,203,300	-	-	153,517,509	1.3528%	323,701	26,975	309,937	13,764	4.44%
Municipality of Calvin	93,588,200	-	-	129,613,513	1.1422%	273,298	22,775	265,260	8,038	3.03%
Township of Mattawan	30,274,600	-	-	30,047,737	0.2648%	63,358	5,280	58,572	4,785	8.17%
Sub Total Municipalities	9,854,782,869		23,251,402	11,027,136,727	97.1711%	23,251,402	1,937,617	22,579,598	671,804	2.98%
TWOMO - (MCCSS, EDU, & MMAH)	412,930,800		676,915							
Sub Total Unincorporated	412,930,800	4.02%	676,915	412,930,800	2.8289%	676,915	56,410	654,523	22,392	3.42%
TOTAL	10,267,713,669		23,928,317	11,440,067,527	100.0000%	23,928,317	1,994,026	23,234,121	694,196	2.99%
			Municipal share net of EMS 16,831,807			Municipal Share 23,928,317				
			EMS Budget (municipal share) 7,096,510			Less TWOMO 876,915				
						Municipal Levy 23,251,402				

Note: TWOMO share of DNSSAB costs excludes Paramedic Services Costs

7.9.2

Explanation of March Adjusted Levy Invoice

A B C D E = C + D F = 9 x D A + E + F

Municipality	Invoiced to date	Required to date	Adjustment	Regular Monthly Invoice	March Adjusted Invoice	Remaining to be Invoiced April - Dec	Total Levy 2025	Variance
City of North Bay	\$ 2,347,874.28	\$ 2,413,343.03	\$ 65,468.75	\$ 1,206,671.51	\$ 1,272,140.26	\$ 10,860,043.62	\$ 14,480,058.16	-
Town of West Nipissing	601,411.34	620,580.70	19,169.36	310,290.35	329,459.71	2,792,613.14	3,723,484.18	-
Municipality of East Ferris	243,551.66	252,652.67	9,101.01	126,326.33	135,427.34	1,136,937.00	1,515,916.00	-
Municipality of Temagami	173,857.68	178,339.42	4,481.74	89,169.71	93,651.45	802,527.40	1,070,036.53	-
Township of Bonfield	99,821.50	104,121.16	4,299.66	52,060.58	56,360.25	468,545.24	624,726.99	-
Township of South Algonquin	96,755.48	99,279.00	2,523.52	49,639.50	52,163.02	446,755.49	595,673.98	-
Township of Papineau-Cameron	53,396.90	54,929.61	1,532.71	27,464.80	28,997.51	247,183.23	251,571.47	-
Town of Mattawa	40,969.18	41,928.58	959.40	20,964.29	21,923.69	188,678.60	242,775.89	-
Township of Chisholm	51,656.18	53,950.20	2,294.02	26,975.10	29,269.12	204,973.60	273,298.13	-
Municipality of Calvin	44,210.00	45,549.69	1,339.69	22,774.84	24,114.53	47,518.14	63,357.52	-
Municipality of Mattawan	9,762.08	10,559.59	797.51	5,279.79	6,077.30			-





MUNICIPALITY OF CALVIN

1355 PEDDLERS DRIVE, MATTAWA ON, POH 1V0

Tel: (705) 744-2700 • Fax: (705) 744-0309

building@calvintownhsip.ca • www.calvintownship.ca

BUILDING REPORT

MONTH: January, 2025

1. NUMBER OF PERMITS ISSUED	1
2. TOTAL MONTHLY VALUE	\$5,000
3. TOTAL FEES COLLECTED	\$75
4. TOTAL BUILDING VALUE TO DATE	\$5,000
5. TOTAL FEES COLLECTED TO DATE	\$75

COMMENTS:

Permit: 01-2025 Type: Demolition Value: \$5,000 Fee: \$75

SHANE CONRAD
CHIEF BUILDING OFFICIAL

Building Report

January 2025

January 08: - Submitted December building report to MPAC, CMHC, StatsCan.

- Emails and phone calls.
- Issued permit 01-2025 for a demolition.
- Granted occupancy for permit 20-2022.
- Inspection report for permit 09-2024.

January 13: - Phone call from property owner.

January 15: - Emails and phone calls.

- Old Files.
- Review of new code requirements.
- Collected material for council meeting.

January 17: - Text from property owner.

January 22: - Emails and phone calls.

- Filing of closed permits.
- Old Files.

January 27: - Call from person looking to buy property in Calvin.

January 29: - Emails and phone calls.

- Inspection report for permit 09-2024.
- Research.

A handwritten signature in dark ink, appearing to read 'Shane Conrad', written in a cursive style.

Shane Conrad CBO